

AGENDA
VILLAGE OF FLOWER HILL BOARD OF TRUSTEES
Monday, November 1, 2021 – 7:30 PM
REGULAR MEETING

<https://www.youtube.com/channel/UCMPc74pOdNLktDh6L37W9Wg>

Pledge of Allegiance

Approval of Minutes – October 4, 2021 Regular Meeting

Treasurer's Report

Motion to approve claims

Building Inspector's Report

ARC Report 10-25-21

Public Works Superintendent Report

Village Engineer's Report

2021 Roadwork contract wrap up

Administrator's Report

1. Software, scanning & Laserfiche
2. Meeting calendar for 2022

Attorney's Report

1. Extenet update
2. BZA Report 10-20-21 Hearing

Mayor's Report

IMA with County for Middle Neck Road

Trustee's Report

1. National Grid Elected Officials Meeting – Tr. Dorfman
2. Food Drive – Tr. Dorfman
3. Microsoft 365 – D Mayor Rosenbaum

Old Business

New Business

1. Proposed fee for failure to keep inspection appointment
2. Approval of Engagement with Firefly Admin Inc for LOSAP services for PWFD
3. Rental Registration
4. Sewer Study
5. Consider regulating unsecured ladders
6. Consider fee for ARC applications

History Report

Public Comment

Next Meeting – Monday, December 6, 2021 at 7:30

**MINUTES OF
PUBLIC HEARING/REGULAR MEETING
OF THE BOARD OF TRUSTEES
Monday, September 13, 2021**

A regular monthly meeting of the Board of Trustees was held on October 4, 2021. The meeting was called to order at 7:32 PM by Deputy Mayor Rosenbaum with the following in attendance:

Randall Rosenbaum	Deputy Mayor
Gary Lewandowski	Trustee
Frank Genese	Trustee
Mary Jo Collins	Trustee
Jeff Blinkoff	Village Attorney
Ronnie Shatzkamer	Village Administrator
Peter Albinski	Building Superintendent
Rich Falcones	Superintendent of Public Works
Stephen Lawniczak	Village Engineer
Suzanne Tangredi	Village Treasurer
Mitchell Schwartz	Village Historian

The Deputy Mayor asked Mr. Albinski to lead the assembly in the Pledge of Allegiance.

On motion of Deputy Mayor Rosenbaum with a second by Trustee Collins, and unanimously carried, the Board opened the public hearing portion of the meeting.

The first hearing was to consider Proposed Local Law C – 2021 “Amending section 240-1 entitled “Definitions; Home Professional Office” to provide the definition of “Home Occupation”

After Board review the following resolution was offered.

**Resolution No. 33 – October 4, 2021
RESOLUTION ENACTING LOCAL LAW 4 OF 2021**

The following resolution was officered by Deputy Mayor Rosenbaum, second by Trustee Genese:

WHEREAS, the Board of Trustees has determined that it is in the best interests of the Village to clarify what constitutes a home office or occupation, this resolution hereby enacts proposed Local Law C – 2021 as Local Law 4 – 2021, Amending section 240-1 entitled “Definitions; Home Professional Office” to provide the definition of “Home Occupation”; and

WHEREAS, the Board of Trustees has determined that it is the lead agency for the purposes of the State Environmental Quality Review Act, (“SEQRA”), and has further determined that the consideration of the within Local Law is a Type II Action requiring no further action under SEQRA;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustee hereby adopts Local Law 4 - 2021; and

BE IT FURTHER RESOLVED that this law shall take effect immediately.

The Board was polled as follows:

Trustee Genese	Aye
Trustee Collins	Aye
Trustee Lewandowski	Aye
Deputy Mayor Rosenbaum	Aye

LOCAL LAW 4 - 2021

Section 1.

HOME OCCUPATION

The office or studio of a practitioner of a profession or business that is located within the dwelling which such person both owns and resides in, provided that such use:

A.

Is clearly incidental to the resident's use of the premises and is conducted entirely within the dwelling in which the practitioner resides.

B.

Does not occupy more the lesser of 25% of the gross floor area of the dwelling or 800 square feet.

C.

Is not advertised by display of goods or advertising other than a sign as permitted by the Code of the Incorporated Village of Flower Hill.

D.

Does not result in an alteration or exterior feature which would change or modify the residential character or appearance thereof, including the parking of a number of vehicles that is customarily observed in the surrounding neighborhood,

E. *Does not involve the removal of any waste materials other than those permitted within a residential zone.*

F. *Does not involve the keeping of a stock-in-trade.*

G. *The conducting of a clinic, hospital, barbershop, beauty parlor, photography studio, tea room, tourist home, real estate office, animal hospital, dancing instruction, music instruction in groups, band instrument instruction in groups, sport or fitness training in groups, convalescent home, funeral home, stores of any kind, or any similar use, shall not be deemed to be a home occupation.*

H. *Does not involve the employ of more than one assistant.*

I. *Is not carried on in an accessory building.*

Section 2. *Adding section 240-6(P) to provide:*

A Home Occupation shall be a permitted use in all residential districts.

The second public hearing was to consider proposed Local Law D – 2021 " Amend § 240 Definitions, Rear Yard"

After Board review the following resolution was offered.

Resolution No. 34 – October 4, 2021

RESOLUTION ENACTING LOCAL LAW 5 OF 2021

The following resolution was officered by Deputy Mayor Rosenbaum, second by Trustee Collins:

WHEREAS, the Board of Trustees has determined that it is in the best interests of the Village to allow construction of accessory structures in "rear yards" of corner properties this resolution hereby enacts proposed Local Law D – 2021 as Local Law 5 - 2021 Amending § 240 Definitions, Rear Yard; and

WHEREAS, the Board of Trustees has determined that it is the lead agency for the purposes of the State Environmental Quality Review Act, ("SEQRA"), and has further determined that the consideration of the within Local Law is a Type II Action requiring no further action under SEQRA;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustee hereby adopts Local Law 5 - 2021; and

BE IT FURTHER RESOLVED that this law shall take effect immediately.

The Board was polled as follows:

Trustee Genese	Aye
Trustee Collins	Aye
Trustee Lewandowski	Aye
Deputy Mayor Rosenbaum	Aye

Local Law 5 – 2021

Amend § 240 Definitions, Rear Yard

Add to §§ 240-1 "Rear Yard", and
240-8(E),
240-9(E),

240-10(E),
240-11(E),
240-12(E),
240-13(E)

On a corner lot accessory buildings and structures must be located in the rear and/or side yards, as per 240 Attachment 2.7"

On motion of Deputy Mayor Rosenbaum, second by Trustee Genese and unanimously approved by the Board, the public hearing portion of the meeting was closed at 7:20 pm.
See the stenographic record for further detail.

Approval of Minutes

On motion of Deputy Mayor Rosenbaum, second by Trustee Collins the Board unanimously approved the minutes of the September 13, 2021 regular meeting.

Treasurer's Report

The monthly claims were unanimously approved on motion of Deputy Mayor Rosenbaum, seconded by Trustee Lewandowski.

Building Inspector's Report

Mr. Albinski reported on the Architectural Review Committee's meeting of September 27, 2021. The application for a new dwelling at 40 Fernwood Lane was approved with conditions as was the application for Madison Reed retail store at 1045 Northern Blvd.
On motion of Trustee Lewandowski, second by Trustee Collins, the Board unanimously approved the findings of the ARC.

Public Works Superintendent & Village Engineer Report

Mr. Falcones and Mr. Lawniczac informed the Board that the paving project will be completed tomorrow. They will explore the water seepage at the corner of Stonytown Road and Manhasset Woods Rd. Mr. Lawniczac noted that as the repair work to the sport wall was not completed in a timely manner by Condos Brothers Contracting, the Village should keep the retainage for completion of the job and he will find a contractor to repair in the spring as it must be done in warm weather.

Trustee Dorfman entered the proceedings.

Administrator's Report

Resolution No. 35 – October 4, 2021

A RESOLUTION AUTHORIZING AN APPLICATION FOR A JCAP GRANT

The following resolution was officered by Deputy Mayor Rosenbaum, second by Trustee Dorfman:

BE IT RESOLVED, The Board of the Village of Flower Hill authorizes the Village of Flower Hill Village Court to apply for a JCAP grant in the 2021-22 grant cycle up to \$30,000.00.

The Board was polled as follows:

Trustee Genese	Aye
Trustee Lewandowski	Aye
Trustee Collins	Aye
Trustee Dorfman	Aye
Deputy Mayor Rosenbaum	Aye

Ms. Shatzkamer offered thanks to the Board on behalf of Ginny McNamara for the dedication of the Community Garden in memory of Mayor McNamara.

The Village has applied for FEMA reimbursement for expenses incurred during Hurricane Ida.

Attorney's Report

Mr. Blinkoff reported that the Village and the County have come to an agreement on the terms of the IMA transferring Middle Neck Road to the Village.

Resolution No. 36 – October 4, 2021

RESOLUTION APPROVING PROPOSED CONTRACT IN THE FORM OF AN INTERMUNICIPAL AGREEMENT (IMA)

TRANSFERRING MIDDLE NECK ROAD TO THE VILLAGE OF FLOWER HILL

The following resolution was offered by Deputy Mayor Rosenbaum, second by Trustee Lewandowski:

WHEREAS, The Village of Flower Hill (Village) and the County of Nassau (County) have considered the institution of an IMA under which that portion of Middle Neck Road within the confines of the Village would be transferred to the Village of Flower Hill's ownership and control; and

WHEREAS, the Village and the County have reached an agreement as to the terms of the IMA, which has been reduced to writing, with the final proposed changes having been received by the Village; and

WHEREAS, the Board of Trustees having determined that approval of the agreement is in the best interest of the Village,

THEREFORE, BE IT RESOLVED, that the proposed IMA, a copy of which is attached, be, and the same hereby approved, and the Mayor is authorized to execute the same on behalf of the Village.

The Board was polled as follows:

Trustee Genese	Aye
Trustee Lewandowski	Aye
Trustee Collins	Aye
Trustee Dorfman	Aye
Deputy Mayor Rosenbaum	Aye

Trustees Report

Trustee Dorfman reported that she is continuing the food drive with a big push in the weeks approaching Thanksgiving. Trustee Collins reminded the Board that the health care worker signs by the hospital should come down.

Old Business

The digitization and software project is on hold pending acceptance by Treasury of the project as a response to the Covid crisis or in the alternative as a lost revenue project.

New Business

The Board reviewed the sewer study proposal presented by the Port Washington Sewer District and asked for further information. There was also a discussion on the possibility of increasing storm water capacity.

On motion of Deputy Mayor Rosenbaum, seconded by Trustee Lewandowski, the Board unanimously adjourned the meeting at 8:15 pm.

Respectfully submitted,
Ronnie Shatzkamer
Village Administrator

INC VILLAGE OF FLOWER HILL
TREASURER'S REPORT

BALANCE FOR NOVEMBER 2021

DATE PREPARED BY TREASURER -10/29/2021

FNBLI-GENERAL FUND	CHECKING-1447	\$893,218.49
FNBLI-TRUST & AGENCY	CHECKING-1454	\$473,411.90
FNBLI - CAPITAL RESERVE	SAVINGS - 0288	
FNBLI-GENERAL FUND INVESTMENT	INVESTMENT	\$1,904,712.88
FNBLI - JUSTICE	CHECKING	\$750.00
FNBLI - ASSOCIATE JUSTICE	CHECKING	\$2,170.00
MONTHLY RECEIPT DEPOSITS		\$44,265.63
MONTHLY TAX DEPOSITS		\$24,796.53
MONTHLY EXPENDITURES		\$472,358.75

ABSTRACT OF AUDITED VOUCHERS
VILLAGE OF FLOWER HILL, COUNTY OF NASSAU, NEW YORK
GENERAL FUND
OCTOBER 2021

ABSTRACT #6

Date of Audit - Monday, November 1, 2021

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

<u>Name of Claimant</u>	<u>Description of Claim</u>	<u>Amount</u>
*AppRiver	Email Server Security 10.21	\$259.00
*Big Valley Nursery, Inc	2 Day Rental of Aerator for Park 09.21	\$700.00
*Dynaire Service Corp.	50% Deposit for repair to A/C System 110.21	\$1,875.50
*North Shore V.I.C.E. Corp.	Code Enforcement Services 09.25.21-10.08.21	\$2,203.08
*NYS Employees' Health Ins. Pendi	Health Insurance for Employees 11.21	\$41,324.84
*Optimum	Optimum Services for Village 10.21	\$154.42
*Petty Cash/Suzanne Tangredi	Replenishment of Petty Cash 10.21	\$100.86
*PSEGLI	Electric Service for Village 10.21	\$1,614.58
*PSEGLI	Electric Service for Street Light 10.21	\$11.39
*Staples Contract & Commercial	Office/Cleaning Supplies 09.21	\$20.81
*TGI Office Automation	Quarterly Charge for Copies 06.15.21-09.14.21	\$108.37
*William Clemency	Reimbursement for Zoning Webinars 10.21	\$100.00
*Anton Community News	Legal Notice-Local Laws/BOT Meeting 10.04.21	\$144.30
*Danziger & Markoff LLP	GASB 75 Actuarial Services 09.21	\$1,375.00
*Dejana Industries	Monthly Trash/Recycling Removal 10.21	\$69,737.09
*Dynaire Service Corp	Installation of New Thermostat/Repair to A/C Unit	\$2,110.30
*Edgewood Industries, Inc	Edgewood Mulch for Park Playground 10.21	\$500.00
*Granite	Bundling of Phone Services 10.21	\$116.81
*ExxonMobil	Gas for Village Vehicles 10.21	\$233.71
*Home Depot	Supplies for Highway Dept. 09.21	\$234.49
*LIVCTA	Monthly Meeting-Shatzkamer & Tangredi to Attend 10.21	\$70.00
*National Grid	Gas Supply 10.21	\$140.79
*North Shore V.I.C.E. Corp.	Code Enforcement Services 10.09.21-010.22.21	\$2,203.08
*NYCOM	Fall School Registration-09.21	\$725.00
*Port Washington Water District	Water Usage 06.29.21-09.24.21	\$1,406.12
*Staples	Supplies for Office 10.21	\$181.59
*Total Technology Solutions	ESP Remote Support 11.21	\$1,371.00
*Verizon Wireless	Phones/Service for Employees 10.21	\$263.29
*Visa	NYCOM/Tent Rental/Portable Microphone/Webinar/Thermostat/Staf	\$1,811.97
CIT	Monthly Lease for Copier 11.21	\$221.55
Dwight Kennedy	Prof. Services-Village Prosecutor 10.27.21	\$250.00
Emma's Garden Growers	Plantings for Village Park & Islands 10.21	\$678.00
Global Montello Group	Diesel Supply for Village 10.21	\$1,020.09
HM Life of NY	Vision Coverage for Employees 11.21	\$62.52
H2M Architects & Engineers	Prof. Services- GIS Support/PSEG Data Coordination	\$1,190.00
Leventhal, Mullaney & Blinkoff, LLP	Monthly Retainer: BOT, BZA, Justice Court 11.21	\$6,875.00
Logic Web Media	Website editing: Historic Trail Edit; History page	\$322.50
Manhasset Lakeville Fire Dept.	Foreign Fire Tax Distribution 10.21	\$13,469.24
Mario Fischetti Nursery, Inc	Soil & Seed for PWB Islands after Hurricane Ida 09.21	\$1,461.50
Metropolitan Life insurance Company	Dental Coverage for Employees 11.21	\$741.93
MGR Reporting	Attendance/Transcript-Public Hearing BOT Mtg 10.04.21	\$300.00
NYSAC&VC	Annual Membership Renewal 10.21	\$100.00
Port Plumbing and Heating	Parts/Repair to Urinal in Garage 09.21	\$205.00
Port Washington Exempt Fireman's B	Foreign Fire Tax Distribution 10.21	\$13,761.22
Port Washington Fire Department, Inc	2nd Half 2021/2022 Fire & EMS Contract 10.21	\$169,178.00
PSEGLI	Electric for Park 10.21	\$17.13
Ricoh USA, Inc.	Monthly Lease for Blueprint Copier 11.21	\$267.00

Robert Rockelein	Reimbursement for Legal Representation RE: Case against 9 Sunnyvale	\$450.00
Roslyn Fire District	Foreign Fire Tax Distribution 10.21	\$11,187.23
Seery Systems Group, Inc.	Quarterly Storage Fee for 30 Boxes @ SSG 10.01.21-12.31.21	\$300.00
Ronnie Shatzkamer	Reimbursement for Expenses: NYCOM Fall Training School 09.21	\$936.83
SHL Engineering, P.C.	2021 Pavement & Drainage Contract 08.21	\$17,675.00
SHL Engineering, P.C.	2021 P&D Contract; Stonytown Rd. Collapse; General engineering Services	\$17,242.50
Suzanne Tangredi	Reimbursement for Expenses: NYCOM Fall Training School 09.21	\$288.80
Staples	Supplies for Office 09.21	\$82.57
Stasi Industries	Supply & Installation of Steel Cast Iron Manhole Cover 10.21	\$3,950.00
The Art of Landscaping	Tree Permit (12) & Landscape Plan (2) Review 10.21	\$800.00
Total Technology Corp	Domain Name Registration/License Processing 10.21	\$97.50
Traffic Logix Corporation	Purchase of 3 Traffic Calming Devices 10.21	\$7,800.00
Verizon	High Speed Internet Service 11.21	\$150.84

***CHECKS TO BE ISSUED**

\$131,568.94

\$271,081.95

TOTAL ABSTRACT

\$402,179.34

To the Treasurer of the above Village:

The above listed claims have been presented to the Board of Trustees of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimant the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayor of the above Village this 1st day of November, 2021.

Mayor Brian Herrington

PUBLIC NOTICE
2022 Meeting Dates
VILLAGE OF FLOWER HILL

PLEASE TAKE NOTICE that the following are the 2022 dates of the regular meetings of the **Board of Trustees** of the Inc. Village of Flower Hill (all meetings begin at 7:30 pm, on the first Monday of the month).

Jan. 3	Apr. 4	July 11 (2 nd Mon.)	Oct. 3
Feb. 7	May 2	Aug. 1	Nov. 7
Mar. 7	June 6	Sept. 12 (2 nd Mon.)	Dec. 5

PLEASE TAKE NOTICE that the following are the 2022 dates of the regular meetings of the **Board of Zoning Appeals** of the Inc. Village of Flower Hill (all meetings begin at 7:00 pm, on the third Wednesday of the month, unless otherwise noted).

Jan. 19	Apr 20	July 20	Oct. 19
Feb. 16	May 18	Aug. 17	Nov. 16
Mar. 16	June 15	Sept. 21	Dec. 14 (2 nd Wed.)

PLEASE TAKE NOTICE that the following are the 2022 dates of the regular meetings of the **Architectural Review Committee** of the Inc. Village of Flower Hill (all meetings begin at 7:00 pm, on the last Monday of the month, unless otherwise noted).

Jan. 24	Apr. 25	July 25	Oct. 31
Feb. 28	May 23 (4 th Mon.)	Aug. 29	Nov. 28
Mar. 28	June 27	Sept. 26	Dec. 27 (Tues.)

PLEASE TAKE NOTICE that the following are the 2022 dates of the regular meetings of the **Village Justice Court** of the Inc. Village of Flower Hill (all meetings begin at 6:30pm, on the fourth Wednesday of the month).

Jan. 26	Apr. 27	July 27	Oct. 26
Feb. 23	May 25	Aug. 24	Nov. 23
Mar. 23	June 22	Sept. 28	Dec. 28

Ronnie Shatzkamer, Village Administrator
Flower Hill, New York
Dated: January 1, 2022

**VILLAGE OF FLOWER HILL
2022 HOLIDAY SCHEDULE**

NEW YEAR'S DAY	FRIDAY	OBSERVED 12/31/21
MARTIN LUTHER KING JR BIRTHDAY	MONDAY	JANUARY 17, 2022
PRESIDENT'S DAY	MONDAY	FEBRUARY 21, 2022
MEMORIAL DAY	MONDAY	MAY 30, 2022
JUNETEENTH	MONDAY	JUNE 20, 2022
INDEPENDENCE DAY	MONDAY	JULY 4, 2022
LABOR DAY	MONDAY	SEPTEMBER 5, 2022
COLUMBUS DAY	MONDAY	OCTOBER 10, 2022
ELECTION DAY	TUESDAY	NOVEMBER 8, 2022
VETERAN'S DAY	FRIDAY	NOVEMBER 11, 2022
THANKSGIVING	THURSDAY & FRIDAY	NOVEMBER 24 & 25, 2022
CHRISTMAS	MONDAY	DECEMBER 26, 2022