



1 BONNIE HEIGHTS ROAD, MANHASSET, NY 11030  
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[WWW.VILLAGEFLOWERHILL.ORG](http://WWW.VILLAGEFLOWERHILL.ORG)

November 17, 2021

## RFP FOR PARKING IMPROVEMENT PROPOSAL

### **Introduction and Background**

The Village of Flower Hill, an incorporated Village with approximately 5,000 residents, located in the Manhasset, Roslyn and Port Washington areas of the Port Washington peninsula, is seeking a proposal in connection with pavement markings improvements along the west side of Middle Neck Road in the vicinity of Flower Hill Garden Apartments located between Northern Blvd (NY Route 25A) and Greenway in the Roslyn portion of the village.

The village seeks to create on-street parking on the west side of Middle Neck Road. Currently the striping arrangement in the project area consists of one travel lane in each direction with approximately 7' wide shoulders on the west side and 1.5' shoulders on the east side.

Currently Middle Neck Road is owned by Nassau County however the Village has signed an IMA with the County for the transfer of the road to the Village.

### **Scope of Services**

We seek the preparation of a conceptual plan for identifying the total number of parking stalls that may be obtained by modifying the striping along Middle Neck Road. The plan should establish the layout of proposed pavement markings and signage along Middle Neck Road to accommodate the on-street parking areas. You should also assess potential sight distance impacts on adjacent driveways. We also seek an itemized construction cost estimate for the proposed work.

### **Procedure for Proposals**

Submissions for consideration must be received by 5 pm on December 30, 2021. The Village Board of Trustees will make a selection from among the respondents at a meeting scheduled for January 3, 2022.

MAYOR **BRIAN HERRINGTON**, DEPUTY MAYOR **RANDALL ROSENBAUM**  
TRUSTEES, **GARY LEWANDOWSKI**, **FRANK GENESE**, **MARY JO COLLINS**, **CLAIRE DORFMAN**, **MAX FRANKEL**  
VILLAGE ADMINISTRATOR **RONNIE SHATZKAMER, ESQ.**, TREASURER **SUZANNE TANGREDI**,  
BUILDING SUPERINTENDENT **PETER ALBINSKI**, PUBLIC WORKS SUPERINTENDENT **RICH FALCONES**

Submissions should be addressed to:

Ronnie Shatzkamer  
Village Administrator  
Village of Flower Hill  
1 Bonnie Heights Road  
Manhasset, NY 11030

**Selection**

The Village reserves the right to select the respondent who best meets the requirements of the RFP, and not necessarily the lowest bidder. Further, the Village reserves the right to amend, in whole or in part, this RFP; withdraw or cancel this RFP; and accept or reject any or all proposals for any or no reason and with no penalty to the Village.

The Village shall inform the Awardee that they have been selected however neither the selection or the issuance of a notice of award shall constitute a binding commitment on behalf of the Village to enter into any contract or binding arrangement with the Awardee.