

AGENDA
VILLAGE OF FLOWER HILL BOARD OF TRUSTEES
Monday, April 4, 2022 – 7:30 PM
PUBLIC HEARING - REGULAR MEETING
BUDGET HEARING
ANNUAL VILLAGE ORGANIZATIONAL MEETING

<https://www.youtube.com/channel/UCMPc74pOdNLkDh6L37W9Wg>

Pledge of Allegiance

OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS
ANNUAL ORGANIZATIONAL MEETING

1. Annual meeting resolutions
2. Mayor's appointments

Public Hearing

1. Proposed LL D – 2022 "Parking restrictions on Ridge Dr. West" (adjourned from 3/7/22)
2. Proposed Local Law E – 2020 "Amend 147-3, Food licenses" (adjourned from 3/7/22)
3. Budget hearing

Public Comment

Approval of Minutes –March 7, 2022 Regular Meeting/Public Hearing

Treasurer's Report - Motion to approve claims

Building Superintendent's Report

1. ARC report 3-28-22

Public Works Superintendent Report

1. Park benches

Village Engineer's Report

1. Proposed 2022 Roadwork project, Resolution to approve Engineer's preparation of road work bids

2. Middle Neck Road survey

Administrator's Report

1. Municipity update
2. Microsoft 365 launch
3. Scanning update

Attorney's Report - BZA Report 3-16-22 Hearing

Mayor's Report

Trustee's Report

Old Business

1. Sewer study RFP results

New Business

1. Resolution to introduce Local Law F: Amend Ch. 240, Attachment 1, "Appendix A" to include maximum building height
2. Resolution to introduce Local Law G: Update Code to add no truck traffic Middle Neck Rd
3. Tree City Arbor Day proclamation
4. Resolution to adopt a Reserve Fund Policy
5. Resolution to create equipment and project capital reserve funds in the budget
6. Request for waiver of short term rental regulations

History Report

Next Meeting: Regular Meeting & Public Hearing – Monday, May 2, 2022 at 7:30

Resolution No. ___ – April 4, 2022
ANNUAL ORGANIZATIONAL MEETING RESOLUTION

- 1) **RESOLVED** that the Board of Trustees herewith sets the next Annual Meeting of the Board of Trustees for the 3rd day of April, 2022 in the Village Hall, 1 Bonnie Heights Road, Manhasset, New York, 7:30 PM
- 2) **RESOLVED** that the 1st Monday of each month, or as otherwise designated by the Board, at the Village Hall, 1 Bonnie Heights Road, Manhasset, New York, at 7:30PM, is designated as the time and place for the Regular Meeting of the Board of Trustees.
- 3) **RESOLVED** that the Official Newspapers of the Village be The Manhasset Press, The Port Washington News and the Roslyn News.
- 4) **RESOLVED** that the Official Banks be The First National Bank of Long Island and thus is authorized as the depository of Village monies.
- 5) **RESOLVED** that the Village Treasurer and Mayor are authorized to invest and re-invest monies received by the Village in the various General and Capital Funds, which are not appropriated to any particular purpose or are not immediately required to be expended for the purpose for which they were appropriated, in Certificates of Deposit, Day of Deposit or Day of Withdrawal Savings, Treasury Notes, irrevocable letter of credit issued in favor of the Village by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, as security for the payment of 100% of the aggregate amount of deposits and the agreed-upon interest rate, if any, Money Market or CLASS-MBIA investment accounts at the best interest rates available in the following banking & financial institutions:

CLASS – MBIA

The First National Bank of Long Island

AND IT IS FURTHER RESOLVED that the foregoing investments shall be in accordance with applicable laws, rules and regulations of the State of New York and the United States Government.

BE IT FURTHER RESOLVED that the resolutions of each banking institution for the deposit of said monies be adopted as resolution of this Board.

7) **RESOLVED**, that any two of the following Village officials be and hereby are authorized as signatories and co-signatories on the general fund account and capital fund accounts of the Village: Treasurer, Village Administrator, Mayor and Deputy Mayor.

8) **RESOLVED** that the Board of Trustees authorize payment in advance of audit, claims for the following recurring charges: Public utility services, sanitation, postage, insurance premiums, taxes, payroll and deferred compensation. All such claims must be presented at the next regular meeting for audit.

9) **RESOLVED** that pursuant to Village Law Section 4-412(2), the rules of procedure of the Board of Trustees shall be as recommended by the New York State Conference of Mayors, a copy of which is on file with the Village Administrator.

10) **RESOLVED** that Nassau County act as Assessors of the Village of Flower Hill for the current fiscal year.

11) **RESOLVED** that pursuant to New York Village Law §3-306, the Village Administrator, Treasurer, Village Justices, and all other officers and employees are considered to have executed an undertaking which shall be in the form of employees and officer's liability insurance.

12) **RESOLVED** the following Village policies shall be renewed and deemed effective for the 2022 – 2023 fiscal year:

2022-2023 ANNUAL ORGANIZATIONAL MEETING MAYORAL APPOINTMENTS
RESOLVED that the following appointments be effective for a one-year term, ending April, 2023

Deputy Mayor: Brian Herrington
Associate Village Justice: Damien Pieper
Zoning Board Chair: Michael Sahn
Zoning Board Alternate: Andrew Grabiner
Zoning Board Alternate: Howard Miller
ARC Alternate: Peter Chorman
Village Historian: Rhoda Becker
Village Historian: Mitchell Schwartz
Village Arborist: Ann Frankel
Architectural Review Committee Chair: Peter Albinski
Emergency Manager: Rich Falcones, Randall Rosenbaum
Jeffrey Blinkoff, Village Attorney
Brian Meyerson, Village Prosecutor
Dwight Kennedy, Village Prosecutor
Steven Lawniczak, Village Engineer
Bill Clemency: North Shore Cable Commission Rep
Marc Russo: Village Stenographer

RESOLVED to appoint Arnold Goldman as a member of the Zoning Board of Appeals for a four-year term expiring April 2026 and Norman Glavas as a member for a five year term expiring April 2027.

RESOLVED to appoint Andrew Grabiner as alternate member to the Zoning Board of Appeals for a one-year term, ending April 2023

RESOLVED to appoint Brian Herrington as a member of the Board of Ethics for a 5 year term ending in 2027

RESOLVED to appoint Anthony Faglione to the Architectural Review Committee for a four year term ending 2026

RESOLVED to appoint Randall Rosenbaum, Ronnie Shatzkamer, Peter Albinski and Robert Rockelein as Code Compliance Officers for a one-year term, ending April, 2023; and

RESOLVED to appoint the following appointed officials to a two-year term, ending April, 2022:
Peter Albinski, Building Superintendent
Ronnie Shatzkamer, Village Administrator
Suzanne Tangredi, Village Treasurer
Richard Falcones, Superintendent of Public Works
Susan Williams, Court Clerk



PROPOSED LOCAL LAW D – 2022

AMEND CHAPTER 227 "VEHICLES AND TRAFFIC", SECTION 227-36 SCHEDULE XII,

"NO PARKING CERTAIN HOURS"

Ridge Drive West , both sides, from 165 feet north of Northern Blvd to Peachtree
Lane,

From 8 to 10 am and 4 to 6 pm

PROPOSED LOCAL LAW E – 2022

Amend

§ 147-3 Restaurants, hotels, inns, etc.

A.

No person shall engage in the business of conducting a restaurant, hotel or inn, or sell soft drinks, refreshments and beverages of any kind in the Village of Flower Hill without first obtaining a license therefor from the Mayor of the Village.

B.

The license fee for conducting a restaurant, hotel, inn, lunch counter or similar establishment or for selling soft drinks, refreshments or beverages of any kind is hereby fixed in the sum set forth in Chapter A243, Fees, Charges and Deposits.

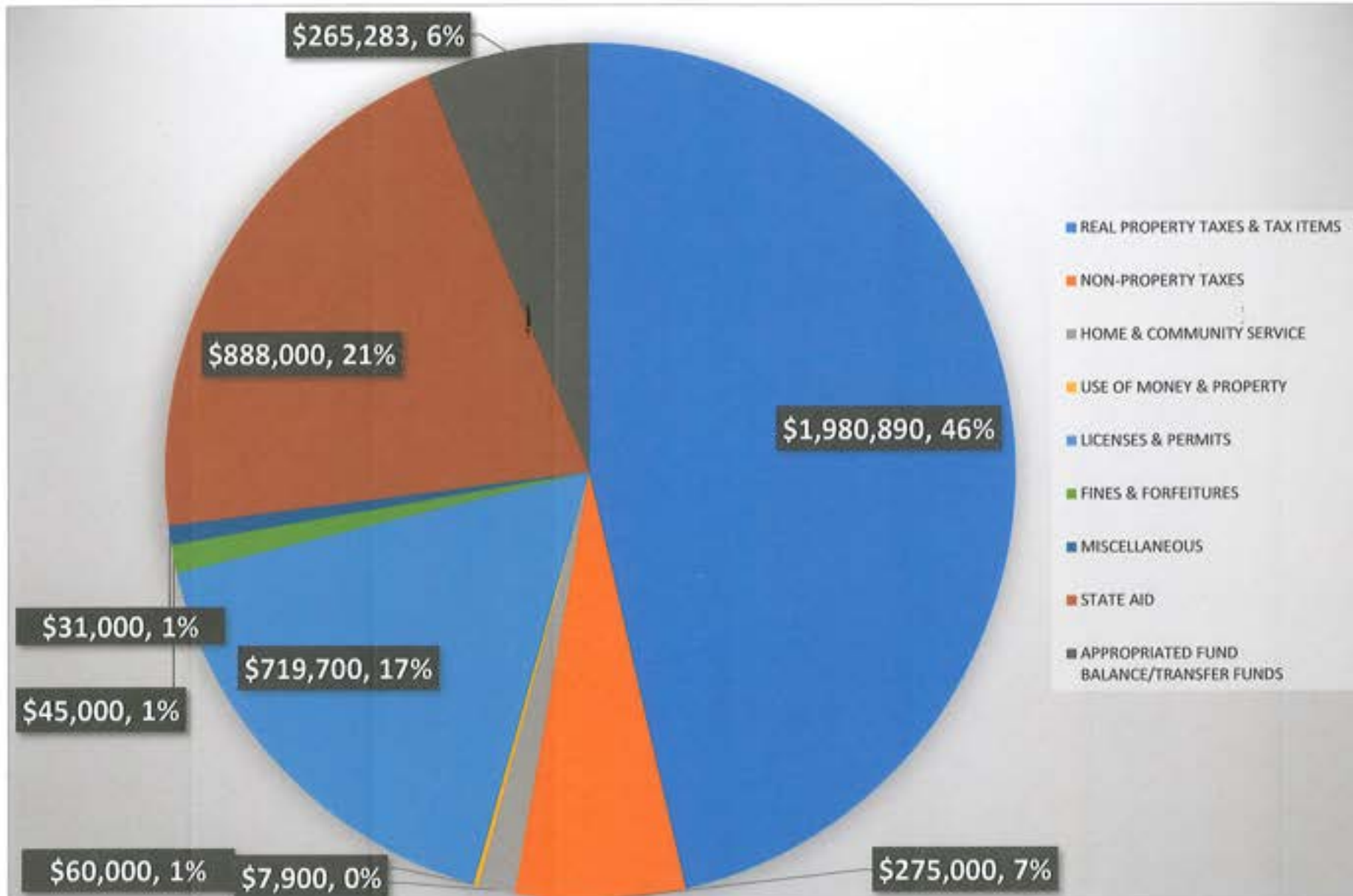
By adding

C.

All food establishments must certify that they are vermin, rodent and pest free by certification of a licensed pest management professional.

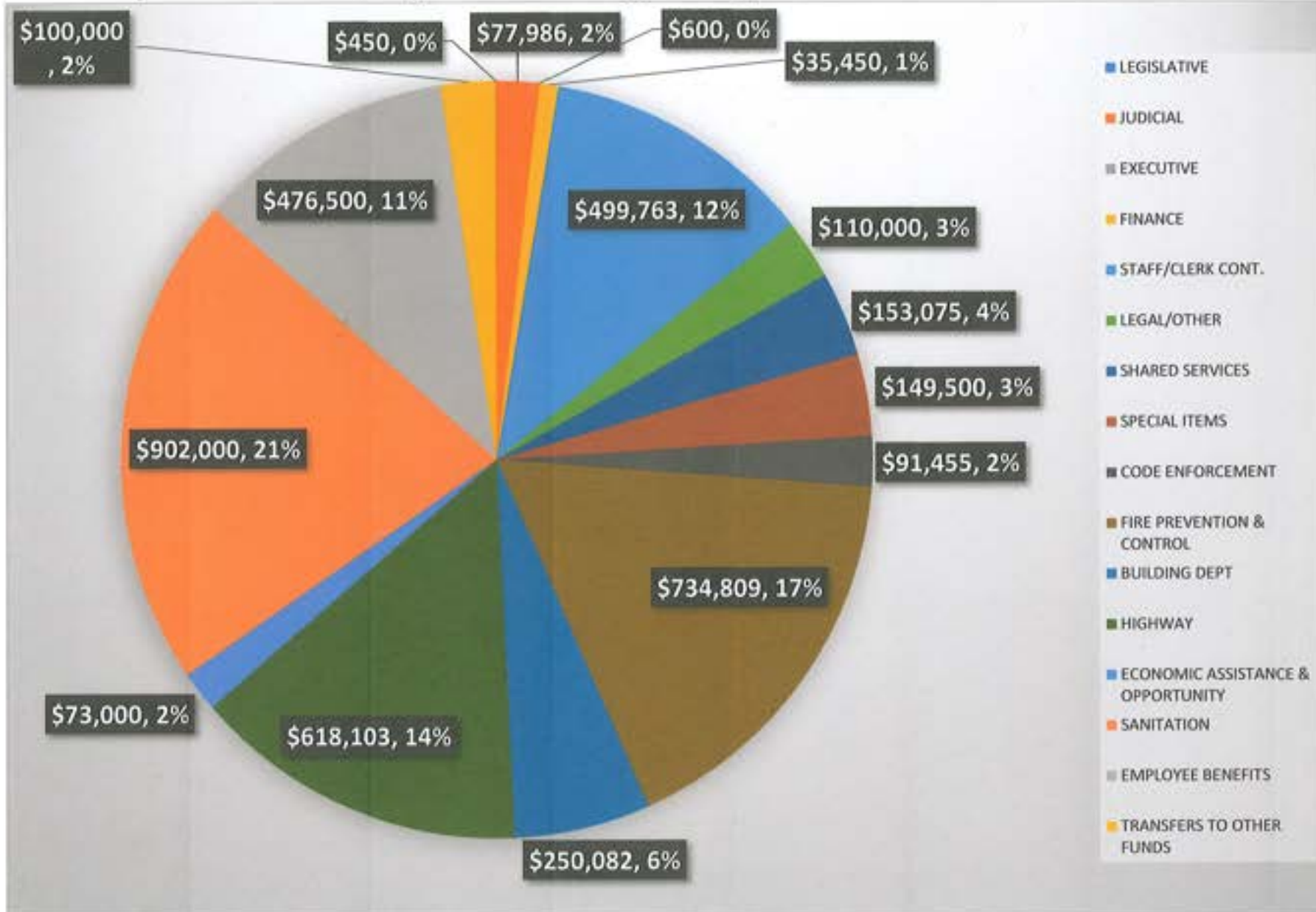
3/8/22

Revenue by Category

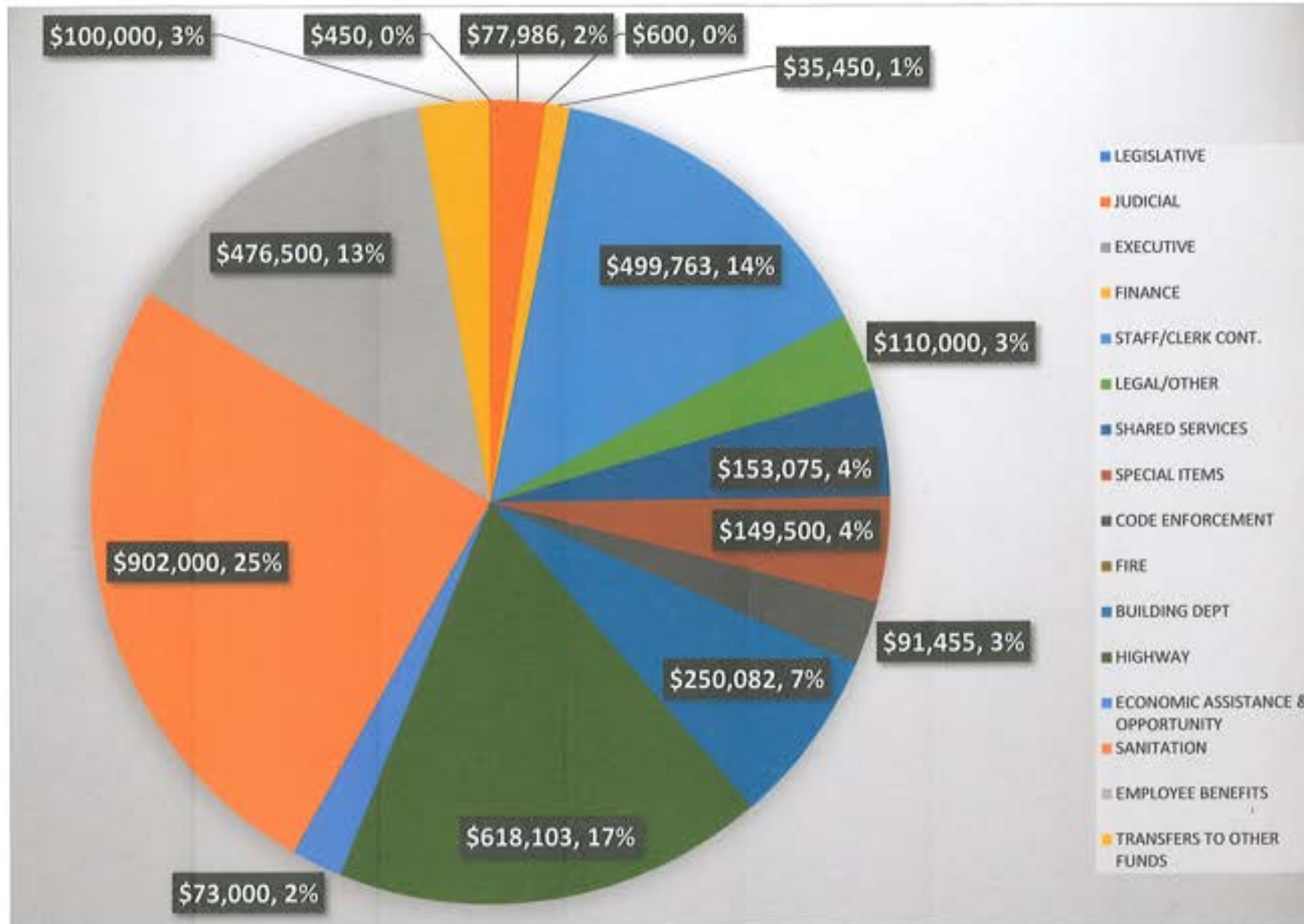




Expense by Category



Expense by Category Excluding Fire



Budget Preparation Report Parameters

Report ID:	WORKSHEET	3 Stage Only:	No	Print Saved Report Description:	No
Version Code:	VILLAGE	Year:	2023	Print Summary Page:	No
Period:	1	To:	12		
Column 1 Stage:	TENTATIVE	Column 2 Stage:	REVISIONS		
Column 3 Stage:		Column 4 Stage:			
Variance:	Original Budget	Against:	Column 1 Stage		
Memo Date:		To:		Use Alt Fund:	No
Description:	Display	Acct Status:	Active	Exclude Revenue Brackets:	Yes
Summary Only:	No	Column:	Final Current Proj	Grand Totals on Separate Page:	No
Spacing:	Double	Prior Yr Orig Budget:	GL Posted	Display Rank:	No
Print:	Lines	Print Detail: No	Include Accts From Version Only: Yes	Suppress Zero Accts:	Yes
Account Table:	A	FUND A GENERAL FUND			

Rule No.	Component	From	To	Acct Type
		From	To	
1	FUND	A	A	

Alt. Sort Table:

Sort:	Sort	Subtotal	Page Break	Subheading
1	Fund	Yes	Yes	Yes
2	Dept	Yes	No	Yes

Print Display Description: No

VILLAGE OF FLOWER HILL

Budget Preparation Report

Fiscal Year: 2023 Period From: 1 To: 12

Account	2020 Actual	Description 2021 Actual	Original 2022 Budget	Adjusted 2022 Budget	Final Current Projection	2022 Actual Per 1-12	2023 TENTATIVE Stage	2023 REVISIONS Stage	Variance To TENTATIVE Stage
Fund A		GENERAL FUND							
A.0000.1001	1,919,228.98	REAL PROPERTY TAXES CURRENT 1,899,624.87	1,951,615.00	1,951,615.00	0.00	0.00	1,980,890.00		1.50%
A.0000.1002	7,817.63	REAL PROPERTY TAXES NON-CURRE 19,009.78	0.00	0.00	0.00	0.00			0.00%
A.0000.1081	38,790.28	PAYMENT IN LIEU OF TAXES 39,093.39	40,000.00	40,000.00	0.00	39,152.54	40,000.00		0.00%
A.0000.1090	11,641.58	REAL PROPERTY TAXES INTEREST & 13,899.81	15,000.00	15,000.00	0.00	10,399.15	15,000.00		0.00%
A.0000.1130	121,770.78	UTILITIES GROSS RECEIPTS TAX 136,584.54	145,000.00	145,000.00	0.00	80,483.37	145,000.00		0.00%
A.0000.1170	79,796.99	FRANCHISE FEES 76,998.52	75,000.00	75,000.00	0.00	58,118.61	75,000.00		0.00%
A.0000.2110	4,000.00	ZONING FEES 4,775.00	4,000.00	4,000.00	0.00	4,350.00	4,500.00		12.50%
A.0000.2115	0.00	PLANNING BOARD FEES 0.00	500.00	500.00	0.00	500.00	500.00		0.00%
A.0000.2118	64,275.00	VITAL STATISTICAL FEE 56,050.05	55,000.00	55,000.00	0.00	48,700.00	55,000.00		0.00%
A.0000.2401	29,284.19	INTEREST EARNINGS 7,285.29	5,000.00	5,000.00	0.00	4,140.93	7,500.00		50.00%
A.0000.2410	210.00	RENTAL OF REAL PROPERTY 210.00	400.00	400.00	0.00	350.00	400.00		0.00%
A.0000.2501	2,155.00	BUSINESS LICENSES 1,700.00	1,500.00	1,500.00	0.00	500.00	1,700.00		13.33%
A.0000.2505	13,671.51	BUSINESS SIGNS 16,041.00	15,000.00	15,000.00	0.00	12,777.00	15,000.00		0.00%
A.0000.2510	11,145.00	LANDSCAPER PERMITS 14,030.00	13,000.00	13,000.00	0.00	10,545.00	13,000.00		0.00%

Date Prepared: 03/22/2022 01:29 PM
 Report Date: 03/22/2022
 Account Table: A
 Alt. Sort Table:

VILLAGE OF FLOWER HILL

Budget Preparation Report

BUD4010 1.0
 Page 2 of 14
 Prepared By: SUZANNE

Fiscal Year: 2023 Period From: 1 To: 12

Account	2020 Actual	Description 2021 Actual	Original 2022 Budget	Adjusted 2022 Budget	Final Current Projection	2022 Actual Per 1-12	2023 TENTATIVE Stage	2023 REVISIONS Stage	Variance To TENTATIVE Stage
Fund A		GENERAL FUND							
A.0000.2555	651,485.04	BUILDING PERMITS 751,069.80	760,000.00	760,000.00	0.00	553,967.55	650,000.00		-14.47%
A.0000.2580	54,396.60	PERMITS - OTHER 43,190.25	45,000.00	45,000.00	0.00	32,151.90	40,000.00		-11.11%
A.0000.2610	45,748.00	FINES AND FOREFEITED BAIL 46,464.00	45,000.00	45,000.00	0.00	42,963.00	45,000.00		0.00%
A.0000.2655	7,838.25	MINOR SALES 9,877.39	7,775.00	7,775.00	0.00	8,809.00	8,500.00		9.32%
A.0000.2665	31,625.00	SALES OF EQUIPMENT 0.00	0.00	0.00	0.00	0.00	500.00		100.00%
A.0000.2701	13,409.35	REFUNDS OF PRIOR YEARS EXPENDI 12,678.15	6,000.00	6,000.00	0.00	180,916.17	6,000.00		0.00%
A.0000.2705	0.00	GIFTS AND DONATIONS 0.00	1,000.00	1,000.00	0.00	0.00	1,000.00		0.00%
A.0000.2770	3,017.01	UNCLASSIFIED CREDITS/OVERPAY/R 990.35	20,000.00	20,000.00	0.00	7,116.10	15,000.00		-25.00%
A.0000.3001	19,896.00	STATE AID PER CAPITA & SPECIAL 0.00	18,000.00	18,000.00	0.00	0.00	18,000.00		0.00%
A.0000.3005	135,847.60	MORTGAGE TAX 178,676.97	150,000.00	150,000.00	0.00	164,642.40	175,000.00		16.66%
A.0000.3089	94,709.51	GRANTS RECEIVED 2,872.67	495,000.00	495,000.00	0.00	(1,092.98)	430,000.00		-13.13%
A.0000.3201	12,962.00	NC SALES TAX AID 0.00	10,000.00	10,000.00	0.00	12,962.00	10,000.00		0.00%
A.0000.3501	149,118.22	STATE AID HIGHWAYS - CHIPS PROGRAM 0.00	235,000.00	235,000.00	0.00	0.00	235,000.00		0.00%
A.0000.3899.0999	0.00	HURRICANE - FEMA & NYS AID.. 0.00	0.00	0.00	0.00	57,648.98	20,000.00		100.00%

VILLAGE OF FLOWER HILL

Budget Preparation Report

Fiscal Year: 2023 Period From: 1 To: 12

Account	2020 Actual	Description 2021 Actual	Original 2022 Budget	Adjusted 2022 Budget	Final Current Projection	2022 Actual Per 1-12	2023 TENTATIVE Stage	2023 REVISIONS Stage	Variance To TENTATIVE Stage
Fund A		GENERAL FUND							
A.0000.9090	0.00	EXCESS REVENUE OVER EXPENSE	210,464.00	210,464.00	0.00	0.00	265,283.00		26.04%
Total Dept 0000	3,523,839.52	3,331,121.83	4,324,254.00	4,324,254.00	0.00	1,330,100.72	4,272,773.00	0.00	-1.19%
Dept 1010		TRUSTEES							
A.1010.0410	0.00	TRUSTEES.SUPPLIES & MATERIALS	250.00	250.00	0.00	60.00	250.00		0.00%
A.1010.0441	0.00	TRUSTEES.LEGAL NOTICES	250.00	250.00	0.00	0.00			-100.00%
A.1010.0460	180.00	TRUSTEES.OTHER EXPENSE	200.00	200.00	0.00	100.00	200.00		0.00%
Total Dept 1010	180.00	3,619.00	700.00	700.00	0.00	160.00	450.00	0.00	-35.71%
Dept 1110		VILLAGE JUSTICE							
A.1110.0100	76,034.77	VILLAGE JUSTICE.SALARIES	71,442.00	71,442.00	0.00	56,395.90	73,586.00		3.00%
A.1110.0221	379.52	VILLAGE JUSTICE.OFFICE EQUIPMENT	250.00	250.00	0.00	0.00	200.00		-20.00%
A.1110.0410	468.81	VILLAGE JUSTICE.SUPPLIES & MATERIALS	500.00	500.00	0.00	253.09	500.00		0.00%
A.1110.0450	2,000.00	VILLAGE JUSTICE.PROFESSIONAL SERVICES	2,500.00	2,500.00	0.00	2,270.30	2,500.00		0.00%
A.1110.0460	430.00	VILLAGE JUSTICE.OTHER EXPENSE	700.00	700.00	0.00	1,015.96	1,200.00		71.42%
Total Dept 1110	79,313.10	74,718.91	75,392.00	75,392.00	0.00	59,935.25	77,986.00	0.00	3.44%

Date Prepared: 03/22/2022 01:29 PM

Report Date: 03/22/2022

Account Table: A

Alt. Sort Table:

VILLAGE OF FLOWER HILL

Budget Preparation Report

Fiscal Year: 2023 Period From: 1 To: 12

BUD4010 1.0

Page 4 of 14

Prepared By: SUZANNE

Account	2020 Actual	Description 2021 Actual	Original 2022 Budget	Adjusted 2022 Budget	Final Current Projection	2022 Actual Per 1-12	2023 TENTATIVE Stage	2023 REVISIONS Stage	Variance To TENTATIVE Stage
Fund A		GENERAL FUND							
Dept 1210		MAYOR							
A.1210.0460	692.08	MAYOR.OTHER EXPENSE 438.58	600.00	600.00	0.00	215.51	600.00		0.00%
Total Dept 1210									
MAYOR	692.08	438.58	600.00	600.00	0.00	215.51	600.00	0.00	0.00%
Dept 1320		AUDITOR							
A.1320.0440	34,572.79	AUDITOR.CONTRACTED SERVICES 27,508.50	40,000.00	40,000.00	0.00	30,481.75	35,000.00		-12.50%
Total Dept 1320									
AUDITOR	34,572.79	27,508.50	40,000.00	40,000.00	0.00	30,481.75	35,000.00	0.00	-12.50%
Dept 1340		BUDGET OFFICER							
A.1340.0441	0.00	BUDGET OFFICER.LEGAL NOTICES 171.60	150.00	150.00	0.00	0.00			-100.00%
Total Dept 1340									
BUDGET OFFICER	0.00	171.60	150.00	150.00	0.00	0.00	0.00	0.00	-100.00%
Dept 1355		ASSESSMENT							
A.1355.0410	51.32	ASSESSMENT.SUPPLIES & MATERIALS 193.96	250.00	250.00	0.00	131.14	250.00		0.00%
A.1355.0440	131.14	ASSESSMENT.CONTRACTED SERVICES 500.00	200.00	200.00	0.00	0.00	200.00		0.00%
Total Dept 1355									
ASSESSMENT	182.46	693.96	450.00	450.00	0.00	131.14	450.00	0.00	0.00%
Dept 1362		TAXES							
A.1362.0441	0.00	TAXES.LEGAL NOTICE & EXPENSES 0.00	400.00	400.00	0.00	0.00			-100.00%

Date Prepared: 03/22/2022 01:29 PM
 Report Date: 03/22/2022
 Account Table: A
 Alt. Sort Table:

VILLAGE OF FLOWER HILL

Budget Preparation Report

BUD4010 1.0
 Page 5 of 14
 Prepared By: SUZANNE

Fiscal Year: 2023 Period From: 1 To: 12

Account	2020 Actual	Description 2021 Actual	Original 2022 Budget	Adjusted 2022 Budget	Final Current Projection	2022 Actual Per 1-12	2023 TENTATIVE Stage	2023 REVISIONS Stage	Variance To TENTATIVE Stage
Fund A		GENERAL FUND							
Dept 1362		TAXES							
Total Dept 1362									
TAXES	0.00	0.00	400.00	400.00	0.00	0.00	0.00	0.00	-100.00%
Dept 1410		VILLAGE CLERK/TREAS							
A.1410.0100	243,834.21	VILLAGE CLERK/TREAS.SALARIES	252,682.00	252,682.00	0.00	199,463.78	260,263.00		3.00%
A.1410.0410	4,757.11	VILLAGE CLERK/TREAS.SUPPLIES & MATERIALS	5,000.00	5,000.00	0.00	4,584.20	5,000.00		0.00%
A.1410.0440	11,170.17	VILLAGE CLERK/TREAS.CONTRACTED SERVICES	17,500.00	17,500.00	0.00	3,475.63	150,000.00		757.14%
A.1410.0441	2,082.60	VILLAGE CLERK/TREAS.LEGAL NOTICES	5,000.00	5,000.00	0.00	3,113.60	5,000.00		0.00%
A.1410.0460	4,574.79	VILLAGE CLERK/TREAS.OTHER EXPENSE	4,500.00	4,500.00	0.00	3,035.38	4,500.00		0.00%
Total Dept 1410									
VILLAGE CLERK/TREAS	266,418.88	277,589.80	284,682.00	284,682.00	0.00	213,672.59	424,763.00	0.00	49.21%
Dept 1420		ATTORNEY							
A.1420.0440	135,656.95	ATTORNEY.CONTRACTED SERVICES	90,000.00	90,000.00	0.00	65,150.03	90,000.00		0.00%
A.1420.0450	3,494.00	ATTORNEY.PROFESSIONAL SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00		0.00%
Total Dept 1420									
ATTORNEY	139,150.95	96,998.81	110,000.00	110,000.00	0.00	65,150.03	110,000.00	0.00	0.00%
Dept 1440		ENGINEER							
A.1440.0450	83,820.19	ENGINEER.PROFESSIONAL SERVICES	75,000.00	75,000.00	0.00	92,283.59	75,000.00		0.00%

VILLAGE OF FLOWER HILL

Budget Preparation Report

Fiscal Year: 2023 Period From: 1 To: 12

Account	2020 Actual	Description 2021 Actual	Original 2022 Budget	Adjusted 2022 Budget	Final Current Projection	2022 Actual Per 1-12	2023 TENTATIVE Stage	2023 REVISIONS Stage	Variance To TENTATIVE Stage
Fund A		GENERAL FUND							
Dept 1440		ENGINEER							
Total Dept 1440									
ENGINEER	83,820.19	100,367.86	75,000.00	75,000.00	0.00	92,283.59	75,000.00	0.00	0.00%
Dept 1450		ELECTION							
A.1450.0100	0.00	ELECTION.SALARIES 1,000.00	500.00	500.00	0.00	0.00	500.00		0.00%
A.1450.0410	554.93	ELECTION.SUPPLIES & MATERIALS 200.41	125.00	125.00	0.00	129.40	125.00		0.00%
A.1450.0441	1,084.10	ELECTION.LEGAL NOTICES 2,433.00	1,000.00	1,000.00	0.00	0.00	1,000.00		0.00%
A.1450.0460	43.52	ELECTION.OTHER EXPENSE 668.14	600.00	600.00	0.00	0.00			-100.00%
Total Dept 1450									
ELECTION	1,662.55	4,301.55	2,225.00	2,225.00	0.00	129.40	1,625.00	0.00	-26.97%
Dept 1620		BUILDINGS							
A.1620.0221	4,733.87	BUILDINGS.EQUIPMENT 1,854.30	2,500.00	2,500.00	0.00	1,541.55	2,500.00		0.00%
A.1620.0410	10,996.08	BUILDINGS.SUPPLIES & MATERIALS 11,568.87	8,000.00	8,000.00	0.00	8,483.90	8,500.00		6.25%
A.1620.0421	7,417.23	BUILDINGS.TELEPHONE 5,458.18	6,000.00	6,000.00	0.00	3,319.96	5,000.00		-16.66%
A.1620.0422	20,270.03	BUILDINGS.LIGHT & GAS 21,895.42	18,000.00	18,000.00	0.00	15,434.35	18,000.00		0.00%
A.1620.0423	1,696.88	BUILDINGS.WATER 3,376.73	2,000.00	2,000.00	0.00	3,398.59	4,000.00		100.00%
A.1620.0440	79,819.00	BUILDINGS.CONTRACTED SERVICES 72,551.94	79,000.00	79,000.00	0.00	71,384.95	81,750.00		3.48%
A.1620.0445		BUILDINGS.REPAIRS & MAINTENANCE							

Date Prepared: 03/22/2022 01:29 PM
 Report Date: 03/22/2022
 Account Table: A
 Alt. Sort Table:

VILLAGE OF FLOWER HILL

Budget Preparation Report

BUD4010 1.0
 Page 7 of 14
 Prepared By: SUZANNE

Fiscal Year: 2023 Period From: 1 To: 12

Account	2020 Actual	Description 2021 Actual	Original 2022 Budget	Adjusted 2022 Budget	Final Current Projection	2022 Actual Per 1-12	2023 TENTATIVE Stage	2023 REVISIONS Stage	Variance To TENTATIVE Stage
Fund A		GENERAL FUND							
Dept 1620		BUILDINGS							
A.1620.0445	6,827.84	BUILDINGS.REPAIRS & MAINTENANCE 6,003.02	5,000.00	5,000.00	0.00	22,118.81	5,000.00		0.00%
A.1620.0460	6,161.93	BUILDINGS.OTHER EXPENSE 0.00	0.00	0.00	0.00	0.00			0.00%
Total Dept 1620									
BUILDINGS	137,922.86	122,708.46	120,500.00	120,500.00	0.00	125,682.13	124,750.00	0.00	3.53%
Dept 1640		CENTRAL GARAGE							
A.1640.0221	927.62	CENTRAL GARAGE.EQUIPMENT 3,301.53	2,000.00	2,000.00	0.00	1,336.83	2,000.00		0.00%
A.1640.0410	6,595.48	CENTRAL GARAGE.SUPPLIES & MATERIALS 6,746.84	6,500.00	6,500.00	0.00	6,043.03	6,500.00		0.00%
A.1640.0411	2,734.53	CENTRAL GARAGE.GAS, OIL & GREASE 2,550.00	4,000.00	4,000.00	0.00	2,443.63	5,000.00		25.00%
A.1640.0441	0.00	CENTRAL GARAGE.LEGAL NOTICES (212.81)	0.00	0.00	0.00	(212.81)			0.00%
A.1640.0445	6,495.52	CENTRAL GARAGE.EQUIPMENT MAINTENANCE 8,009.26	10,000.00	10,000.00	0.00	1,400.20	10,000.00		0.00%
A.1640.0460	3,402.70	CENTRAL GARAGE.OTHER EXPENSE 1,829.00	3,200.00	3,200.00	0.00	4,058.32	3,200.00		0.00%
Total Dept 1640									
CENTRAL GARAGE	20,155.85	22,223.82	25,700.00	25,700.00	0.00	15,069.00	26,700.00	0.00	3.89%
Dept 1910		INSURANCE							
A.1910.0400	50,630.45	INSURANCE.INSURANCE 54,742.34	58,000.00	58,000.00	0.00	62,233.95	75,000.00		29.31%

Date Prepared: 03/22/2022 01:29 PM
 Report Date: 03/22/2022
 Account Table: A
 Alt. Sort Table:

VILLAGE OF FLOWER HILL

Budget Preparation Report

BUD4010 1.0
 Page 8 of 14
 Prepared By: SUZANNE

Fiscal Year: 2023 Period From: 1 To: 12

Account	2020 Actual	Description 2021 Actual	Original 2022 Budget	Adjusted 2022 Budget	Final Current Projection	2022 Actual Per 1-12	2023 TENTATIVE Stage	2023 REVISIONS Stage	Variance To TENTATIVE Stage
Fund A		GENERAL FUND							
Dept 1910		INSURANCE							
Total Dept 1910									
INSURANCE	50,630.45	54,742.34	58,000.00	58,000.00	0.00	62,233.95	75,000.00	0.00	29.31%
Dept 1920		MUNICIPAL ASSOCIATION DUES							
A.1920.0400	10,690.00	14,315.00	16,000.00	16,000.00	0.00	5,800.00	16,000.00		0.00%
Total Dept 1920									
MUNICIPAL ASSOCIATION DUES	10,690.00	14,315.00	16,000.00	16,000.00	0.00	5,800.00	16,000.00	0.00	0.00%
Dept 1930		JUDGMENTS & CLAIMS							
A.1930.0400	59,167.00	40,712.69	48,000.00	48,000.00	0.00	3,070.21	33,000.00		-31.25%
Total Dept 1930									
JUDGMENTS & CLAIMS	59,167.00	40,712.69	48,000.00	48,000.00	0.00	3,070.21	33,000.00	0.00	-31.25%
Dept 1989		OTHER UNCLASSIFIED DISBURSEMENTS							
A.1989.0300	250.00	0.00	500.00	500.00	0.00	0.00	500.00		0.00%
Total Dept 1989									
OTHER UNCLASSIFIED DISBURSEMENTS	250.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00	0.00%
Dept 1990		CONTINGENCY ACCOUNT							
A.1990.0400	0.00	0.00	205,000.00	205,000.00	0.00	15,999.00	25,000.00		-87.80%
Total Dept 1990									
CONTINGENCY ACCOUNT	0.00	0.00	205,000.00	205,000.00	0.00	15,999.00	25,000.00	0.00	-87.80%
Dept 3010		CODE ENFORCER							
A.3010.0110	84,049.94	85,382.57	88,305.00	88,305.00	0.00	69,707.00	90,955.00		3.00%

Date Prepared: 03/22/2022 01:29 PM
 Report Date: 03/22/2022
 Account Table: A
 Alt. Sort Table:

VILLAGE OF FLOWER HILL

Budget Preparation Report

BUD4010 1.0
 Page 9 of 14
 Prepared By: SUZANNE

Fiscal Year: 2023 Period From: 1 To: 12

Account	2020 Actual	Description 2021 Actual	Original 2022 Budget	Adjusted 2022 Budget	Final Current Projection	2022 Actual Per 1-12	2023 TENTATIVE Stage	2023 REVISIONS Stage	Variance To TENTATIVE Stage
Fund A		GENERAL FUND							
Dept 3010		CODE ENFORCER							
A.3010.0460	336.60	CODE ENFORCER.OTHER EXPENSE	500.00	500.00	0.00	941.35	500.00		0.00%
Total Dept 3010									
CODE ENFORCER	84,386.54	85,982.37	88,805.00	88,805.00	0.00	70,648.35	91,455.00	0.00	2.98%
Dept 3410		FIRE							
A.3410.0422	271,118.00	FIRE.CONTRACT - PW	338,355.00	338,355.00	0.00	338,356.00	345,887.00		2.22%
A.3410.0432	256,740.50	FIRE.CONTRACT - ROSLYN	275,000.00	275,000.00	0.00	136,821.50	306,922.00		11.60%
A.3410.0460	850.00	FIRE.OTHER EXPENSE	35,000.00	35,000.00	0.00	0.00			-100.00%
A.3410.0820	7,404.75	FIRE.WORKERS COMP PW	8,500.00	8,500.00	0.00	6,952.61	8,500.00		0.00%
A.3410.0830	7,404.75	FIRE.WORKERS COMP ROSLYN	8,500.00	8,500.00	0.00	6,952.61	8,500.00		0.00%
Total Dept 3410									
FIRE	543,518.00	613,182.02	665,355.00	665,355.00	0.00	489,082.72	669,809.00	0.00	0.67%
Dept 3620		BUILDING INSPECTION							
A.3620.0100	194,739.50	BUILDING INSPECTION.SALARIES	186,487.00	186,487.00	0.00	147,195.03	192,082.00		3.00%
A.3620.0410	1,970.80	BUILDING INSPECTION.SUPPLIES & MATERIALS	1,500.00	1,500.00	0.00	3,468.00	48,000.00		*****
A.3620.0450	7,750.00	BUILDING INSPECTION.PROFESSIONAL SERVICES	9,500.00	9,500.00	0.00	7,050.00	9,500.00		0.00%
A.3620.0460	435.00	BUILDING INSPECTION.OTHER EXPENSE	500.00	500.00	0.00	0.00	500.00		0.00%

VILLAGE OF FLOWER HILL

Budget Preparation Report

Fiscal Year: 2023 Period From: 1 To: 12

Account	2020 Actual	Description 2021 Actual	Original 2022 Budget	Adjusted 2022 Budget	Final Current Projection	2022 Actual Per 1-12	2023 TENTATIVE Stage	2023 REVISIONS Stage	Variance To TENTATIVE Stage
Fund A		GENERAL FUND							
Dept 3620		BUILDING INSPECTION							
Total Dept 3620									
BUILDING INSPECTION	204,895.30	199,052.54	197,987.00	197,987.00	0.00	157,713.03	250,082.00	0.00	28.31%
Dept 5010		STREETS ADMINISTRATION							
A.5010.0100	93,461.58	95,210.98	94,556.00	94,556.00	0.00	74,641.61	97,393.00		3.00%
Total Dept 5010									
STREETS ADMINISTRATION	93,461.58	95,210.98	94,556.00	94,556.00	0.00	74,641.61	97,393.00	0.00	3.00%
Dept 5110		STREETS MAINTENANCE							
A.5110.0100	137,153.29	143,210.05	158,052.00	158,052.00	0.00	119,276.41	152,210.00		-3.69%
A.5110.0110	10,577.00	0.00	21,000.00	21,000.00	0.00	917.00	10,000.00		-52.38%
A.5110.0220	241,307.00	0.00	0.00	0.00	0.00	0.00			0.00%
A.5110.0410	8,007.88	1,420.19	15,000.00	15,000.00	0.00	2,123.57	7,000.00		-53.33%
A.5110.0440	260,952.26	125,886.12	400,000.00	400,000.00	0.00	359,658.92	300,000.00		-25.00%
A.5110.0445	3,499.81	7,459.10	10,000.00	10,000.00	0.00	36,887.07	10,000.00		0.00%
A.5110.0460	861.69	226.00	6,200.00	6,200.00	0.00	239.59	3,500.00		-43.54%
Total Dept 5110									
STREETS MAINTENANCE	662,358.93	278,181.46	610,252.00	610,252.00	0.00	519,102.56	482,710.00	0.00	-20.90%
Dept 5142		SNOW PLOW							
A.5142.0100		SNOW PLOW.SALARIES							

VILLAGE OF FLOWER HILL

Budget Preparation Report

Fiscal Year: 2023 Period From: 1 To: 12

Account	2020 Actual	Description 2021 Actual	Original 2022 Budget	Adjusted 2022 Budget	Final Current Projection	2022 Actual Per 1-12	2023 TENTATIVE Stage	2023 REVISIONS Stage	Variance To TENTATIVE Stage
Fund A		GENERAL FUND							
Dept 5142		SNOW PLOW							
A.5142.0100	2,234.45	SNOW PLOW.SALARIES 8,425.56	9,000.00	9,000.00	0.00	6,946.90	8,000.00		-11.11%
A.5142.0410	17,210.21	SNOW PLOW.SUPPLIES & MATERIALS 10,651.20	20,000.00	20,000.00	0.00	13,141.03	20,000.00		0.00%
Total Dept 5142 SNOW PLOW	19,444.66	19,076.76	29,000.00	29,000.00	0.00	20,087.93	28,000.00	0.00	-3.45%
Dept 5182		STREET LIGHTING							
A.5182.0400	1,878.20	STREET LIGHTING.CONTRACTUAL EXPENSE 1,208.56	3,000.00	3,000.00	0.00	1,674.67	8,000.00		166.66%
A.5182.0440	2,399.94	STREET LIGHTING.CONTRACTED SERVICES 1,619.95	2,000.00	2,000.00	0.00	0.00	2,000.00		0.00%
Total Dept 5182 STREET LIGHTING	4,278.14	3,028.51	5,000.00	5,000.00	0.00	1,674.67	10,000.00	0.00	100.00%
Dept 6410		PUBLICITY							
A.6410.0400	2,532.56	PUBLICITY.CONTRACTUAL EXPENSE 2,489.15	3,000.00	3,000.00	0.00	2,471.11	3,000.00		0.00%
Total Dept 6410 PUBLICITY	2,532.56	2,489.15	3,000.00	3,000.00	0.00	2,471.11	3,000.00	0.00	0.00%
Dept 7110		PARKS & RECREATION							
A.7110.0460	21,393.43	PARKS & RECREATION.OTHER EXPENSE 32,659.79	115,000.00	115,000.00	0.00	39,733.35	70,000.00		-39.13%
Total Dept 7110 PARKS & RECREATION	21,393.43	32,659.79	115,000.00	115,000.00	0.00	39,733.35	70,000.00	0.00	-39.13%
Dept 8160		REFUSE AND GARBAGE							
A.8160.0440	800,000.04	REFUSE AND GARBAGE.CONTRACTED SERVICES 888,375.04	887,000.00	887,000.00	0.00	627,633.81	887,000.00		0.00%

Date Prepared: 03/22/2022 01:29 PM
 Report Date: 03/22/2022
 Account Table: A
 Alt. Sort Table:

VILLAGE OF FLOWER HILL

Budget Preparation Report

BUD4010 1.0
 Page 12 of 14
 Prepared By: SUZANNE

Fiscal Year: 2023 Period From: 1 To: 12

Account	2020 Actual	Description 2021 Actual	Original 2022 Budget	Adjusted 2022 Budget	Final Current Projection	2022 Actual Per 1-12	2023 TENTATIVE Stage	2023 REVISIONS Stage	Variance To TENTATIVE Stage
Fund A		GENERAL FUND							
Dept 8160		REFUSE AND GARBAGE							
Total Dept 8160									
REFUSE AND GARBAGE	800,000.04	888,375.04	887,000.00	887,000.00	0.00	627,633.81	887,000.00	0.00	0.00%
Dept 8170		LEAF COLLECTION/STREET CLEAN							
A.8170.0440	0.00	LEAF COLLECTION/STREET CLEAN.CONTRACTED SERVICES	0.00	0.00	0.00	0.00			0.00%
Total Dept 8170									
LEAF COLLECTION/STREET CLEAN	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Dept 8189		SANITATION OTHER							
A.8189.0460	15,387.91	SANITATION OTHER.OTHER EXPENSE	13,000.00	13,000.00	0.00	13,012.48	15,000.00		15.38%
Total Dept 8189									
SANITATION OTHER	15,387.91	13,630.13	13,000.00	13,000.00	0.00	13,012.48	15,000.00	0.00	15.38%
Dept 9010		NYS RETIREMENT							
A.9010.0800	94,294.00	NYS RETIREMENT.EMPLOYEE BENEFITS	115,000.00	115,000.00	0.00	108,474.23	115,000.00		0.00%
Total Dept 9010									
NYS RETIREMENT	94,294.00	99,988.00	115,000.00	115,000.00	0.00	108,474.23	115,000.00	0.00	0.00%
Dept 9025		LOCAL PENSION FUND							
A.9025.0008	55,605.00	LOSAP PENSION FUND.FIREMEN BENEFITS	65,000.00	65,000.00	0.00	35,307.00	65,000.00		0.00%
Total Dept 9025									
LOCAL PENSION FUND	55,605.00	61,231.00	65,000.00	65,000.00	0.00	35,307.00	65,000.00	0.00	0.00%
Dept 9030		SOCIAL SECURITY							
A.9030.0800	58,282.40	SOCIAL SECURITY.EMPLOYEE BENEFITS	60,000.00	60,000.00	0.00	45,897.06	60,000.00		0.00%

Date Prepared: 03/22/2022 01:29 PM
 Report Date: 03/22/2022
 Account Table: A
 Alt, Sort Table:

VILLAGE OF FLOWER HILL

Budget Preparation Report

BUD4010 1.0
 Page 13 of 14
 Prepared By: SUZANNE

Fiscal Year: 2023 Period From: 1 To: 12

Account	2020 Actual	Description 2021 Actual	Original 2022 Budget	Adjusted 2022 Budget	Final Current Projection	2022 Actual Per 1-12	2023 TENTATIVE Stage	2023 REVISIONS Stage	Variance To TENTATIVE Stage
Fund A		GENERAL FUND							
Dept 9030		SOCIAL SECURITY							
Total Dept 9030									
SOCIAL SECURITY	58,282.40	59,324.56	60,000.00	60,000.00	0.00	45,897.06	60,000.00	0.00	0.00%
Dept 9040		WORKERS COMPENSATION							
A.9040.0800	20,688.15	WORKERS COMPENSATION.EMPLOYEE BENEFITS 25,586.62	40,000.00	40,000.00	0.00	27,949.35	30,000.00		-25.00%
Total Dept 9040									
WORKERS COMPENSATION	20,688.15	25,586.62	40,000.00	40,000.00	0.00	27,949.35	30,000.00	0.00	-25.00%
Dept 9050		UNEMPLOYMENT INSURANCE							
A.9050.0800	0.00	UNEMPLOYMENT INSURANCE.EMPLOYEE BENEFITS 4,574.63	0.00	0.00	0.00	0.00			0.00%
Total Dept 9050									
UNEMPLOYMENT INSURANCE	0.00	4,574.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Dept 9055		DISABILITY INSURANCE							
A.9055.0800	1,129.10	DISABILITY INSURANCE.EMPLOYEE BENEFITS 1,078.80	2,000.00	2,000.00	0.00	0.00	1,500.00		-25.00%
Total Dept 9055									
DISABILITY INSURANCE	1,129.10	1,078.80	2,000.00	2,000.00	0.00	0.00	1,500.00	0.00	-25.00%
Dept 9060		HEALTH INSURANCE							
A.9060.0800	228,766.85	HEALTH INSURANCE.EMPLOYEE BENEFITS 224,431.22	270,000.00	270,000.00	0.00	199,436.77	270,000.00		0.00%
Total Dept 9060									
HEALTH INSURANCE	228,766.85	224,431.22	270,000.00	270,000.00	0.00	199,436.77	270,000.00	0.00	0.00%
Dept 9680		TRANSFER TO CAPITAL EQUIPMENT RESERVE							
A.9680.0101	0.00	TRANSFER TO CAPITAL RESERVE 0.00	0.00	0.00	0.00	0.00	50,000.00		100.00%

Date Prepared: 03/22/2022 01:29 PM
Report Date: 03/22/2022
Account Table: A
Alt. Sort Table:

VILLAGE OF FLOWER HILL
Budget Preparation Report

BUD4010 1.0
Page 14 of 14
Prepared By: SUZANNE

Fiscal Year: 2023 Period From: 1 To: 12

Account	Description	Original	Adjusted	Final	2022	2023	2023	Variance To
2020	2021	2022	2022	Current	2022	2023	2023	
Actual	Actual	Budget	Budget	Projection	Actual	TENTATIVE	REVISIONS	TENTATIVE
					Per 1-12	Stage	Stage	Stage
Fund A	GENERAL FUND							
Dept 9680	TRANSFER TO CAPITAL EQUIPMENT RESERVE							
Total Dept 9680								
TRANSFER TO CAPITAL EQUIPMENT RESERVE								
	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00	100.00%
Dept 9950	TRANSFERS TO CAPITAL PROJECTS FUND							
A.9950.0900	TRANSFERS TO CAPITAL PROJECTS FUND.TRANSFER							
	0.00	0.00	0.00	0.00	0.00	50,000.00		100.00%
Total Dept 9950								
TRANSFERS TO CAPITAL PROJECTS FUND								
	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00	100.00%
Total Fund A								
GENERAL FUND								
	(271,392.23)	(267,072.63)	0.00	0.00	0.00	(1,792,778.86)	0.00	0.00%
Grand Total	(271,392.23)	(267,072.63)	0.00	0.00	0.00	(1,792,778.86)	0.00	0.00%

NOTE: One or more accounts may not be printed due to Account Table restrictions.

**MINUTES OF
PUBLIC HEARING/REGULAR MEETING
OF THE BOARD OF TRUSTEES
Monday, March 7, 2022**

A regular monthly meeting of the Board of Trustees was held on March 7, 2022. The meeting was called to order at 7:30 PM by Mayor Herrington with the following in attendance:

Brian Herrington	Mayor
Randall Rosenbaum	Deputy Mayor
Gary Lewandowski	Trustee
Frank Genese	Trustee
Claire Dorfman	Trustee
Max Frankel	Trustee
Jeff Blinkoff	Village Attorney
Ronnie Shatzkamer	Village Administrator
Peter Albinski	Building Superintendent
Rich Falcones	Superintendent of Public Works
Suzanne Tangredi	Village Treasurer
Stephen Lawniczac	Village Engineer
Mitchell Schwartz	co-Historian

Mindy Germaine, Trustee of the Port Washington Water District, led the assembly in the Pledge of Allegiance.

Michael Savarese, engineer for the Port Washington Water District, gave a presentation on the planned upgrade of the Stonytown Road well.

Public Hearing

On motion of Deputy Mayor Rosenbaum, second by Trustee Lewandowski, the Board unanimously opened the Public Hearing portion of the meeting at 8:00 pm.

The first hearing was to consider proposed Local Law D – 2022 "Parking Restrictions on Ridge Drive West". There were several public comments. On motion of Mayor Herrington, second by Deputy Mayor Rosenbaum, the Board unanimously adjourned the hearing to April 4, 2022.

The second public hearing was to consider proposed Local Law E – 2022 "Amend 147-3, 'Food Licenses'". The Mayor asked for a modification of the language. On motion of the Mayor Herrington, second by Trustee Lewandowski, the Board unanimously adjourned the hearing to April 4, 2022.

On motion of Trustee Genese, second by Trustee Lewandowski, the public hearing portion of the meeting was closed at 8:30 pm.

See the stenographic record for details.

Approval of Minutes

On motion of Deputy Mayor Rosenbaum, second by Trustee Frankel, the Board unanimously approved the minutes of the February 7, 2022 regular meeting and public hearing.

Treasurer's Report

The monthly claims were unanimously approved on motion of Mayor Herrington seconded by Deputy Mayor Rosenbaum.

Building Superintendent's Report

Mr. Albinski reported on the ARC meeting of February 28, 2022. The application of 5 Knolls Road for a detached garage, pool, patio, pergola and outdoor kitchen was approved as submitted; There was no action on the applications of 110 Crabapple Road for addition and exterior alteration And 105 Woodhill Lane for reconstruction of an existing house.

On motion of Trustee Lewandowski, second by Mayor Herrington, the Board unanimously approved the findings of the ARC.

Public Works Superintendent

Mr. Falcones reported that the 2022 road scoring will be completed in about two week and then he and Village Engineer Stephen Lawniczac will be able to determine which roads will qualify for the 2022 paving project.

Administrator's Report

RESOLUTION NO. 10-- March 7, 2022 RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT – MILLBURN FLOORING

The following resolution was offered by Trustee Genese, second by Mayor Herrington:

WHEREAS the Village has received a grant from the Office of Court Administration for office flooring in the amount of \$5760.32 and

WHEREAS Competitive quotes were sought, the lowest quote was for \$10,418.96 from Millburn Flooring, 20 35th Street, Copiague, NY; then

BE IT RESOLVED that the Board of Trustees of the Village of Flower Hill authorizes the Mayor to enter into an agreement with Millburn Flooring and allocates the balance of the cost of \$4,658.64 to be applied from the Village budget.

The Board was polled as follows:

Trustee Genese	Aye
Trustee Frankel	Aye
Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Deputy Mayor Rosenbaum	Aye
Mayor Herrington	Aye

Ms. Shatzkamer announced that Village Election Day will be on Tuesday, March 15. Polls will be open from 6 am to 9 pm. Absentee ballots are available for those who cannot make it to the polls.

RESOLUTION NO. 11 - March 7, 2022 RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT – D&B ENGINEERING

The following resolution was offered by Mayor Herrington, second by Deputy Mayor Rosenbaum:

BE IT RESOLVED that the Village of Flower Hill has received a proposal for 2022 Stormwater Management Program Services in accordance with MS4 Permit Compliance Activities from D&B Engineering, 330 Crossways Park Drive, Woodbury, NY, for preparation of the 2021 SWMP Annual Report at a cost of \$3,800; and

THEREFORE, the Board of Trustees hereby authorizes the Mayor to enter in said agreement.

The Board was polled as follows:

Trustee Genese	Aye
Trustee Frankel	Aye
Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Deputy Mayor Rosenbaum	Aye

Mayor Herrington

Aye

**RESOLUTION NO.12 – March 7, 2022
RESOLUTION TO HOLD THE ANNUAL VILLAGE ORGANIZATIONAL MEETING AND
BUDGET HEARING**

The following resolution was offered by Trustee Genese, second by Trustee Dorfman:

BE IT RESOLVED, that the Board of Trustees of the Inc. Village of Flower Hill shall conduct the annual Village Organizational Meeting and 2022-2023 Budget Hearing on April 4, 2022 commencing at 7:30 PM; and

BE IT FURTHER RESOLVED, that the Village Administrator shall post notice of this meeting at Village Hall, in the Village newspaper of record and on the Village Website.

The Board was polled as follows:

Trustee Genese	Aye
Trustee Frankel	Aye
Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Deputy Mayor Rosenbaum	Aye
Mayor Herrington	Aye

**RESOLUTION NO. 13 – March 7, 2022
RESOLUTION SETTING A DATE FOR A SPECIAL MEETING FOR PRESENTATION OF THE
TENTATIVE BUDGET TO THE BOARD OF TRUSTEES**

The following resolution was offered by Deputy Mayor Rosenbaum, second by Trustee Frankel:

BE IT RESOLVED that the Village Administrator will present the 2022-2023 Tentative Budget to the Board of Trustees on Monday, March 28, 2022 commencing at 6:00 pm at the Village Hall, 1 Bonnie Heights Rd., Manhasset, NY; and

BE IT FURTHER RESOLVED, that the Village Administrator shall post notice of this meeting Village Hall and the Village newspaper of record.

The Board was polled as follows:

Trustee Genese	Aye
Trustee Frankel	Aye
Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Deputy Mayor Rosenbaum	Aye
Mayor Herrington	Aye

The change over to Microsoft 365 will take place sometime over the next two weeks. A technician from Total Technology will be available to resolve any issues.

Trustees Report

Deputy Mayor Rosenbaum reported on the Western Nassau County Aquifer meeting.

Old Business

RESOLUTION NO.14 – March 7, 2022

RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT - NYSID

The following resolution was offered by Trustee Frankel, second by Mayor Herrington:

WHEREAS the Village has researched and compared scanning vendors in order to scan all Building Department Section/Block/Lot files and has found that NYSID (NY State Industries for the Disabled Inc.), 11 Columbus Circle Drive, Albany, NY, in conjunction with SSG, Inc. to be best suited to the Village's needs; and

WHEREAS these files need to be scanned in order to protect and preserve them as they are to be retained permanently under the LGS-1 and can then be integrated into the new Building Department software, Municipity; then

BE IT RESOLVED that the Board of Trustees of the Village of Flower Hill authorizes the Mayor to enter into an agreement with NYSID to provide scanning services in the estimated amount of \$143,389.50 and further the Village shall use it's ARPA monies to fund the project.

The Board was polled as follows:

Trustee Genese	Aye
Trustee Frankel	Aye
Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Deputy Mayor Rosenbaum	Aye
Mayor Herrington	Aye

On motion of Trustee Frankel, second by Mayor Herrington, the Board unanimously agreed to set the fee for Rental Registration at \$50.

Responses to an RFP for a Sewer Study were submitted by D&B Engineering and Cameron Engineering. The Board agreed to study the proposals and readdress the issue at the April meeting.

RESOLUTION NO. 15 – March 7, 2022
**RESOLUTION ADOPTING AND RENEWING A FIRE PROTECTION CONTRACT WITH THE
PORT WASHINGTON FIRE DEPARTMENT FOR THE YEAR 2022**

The following resolution was offered by Trustee Genese, seconded by Mayor Herrington :

WHEREAS, New York State Village Law § 4-412(3)(9) authorizes the Board of Trustees to enter into a contract for fire protection services with any city, village, fire district, or incorporated fire company having its headquarters outside such village and maintaining adequate and suitable apparatus and appliances for the furnishing of fire protection in such village; and

THEREFORE, be it **RESOLVED**, the Board of Trustees of the Incorporated Village of Flower Hill hereby adopts the fire services contract with the Port Washington Fire Department for the period June 1, 2022 through May 31, 2023; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute said fire services contract.

The Board was polled as follows:

Trustee Genese	Aye
Trustee Frankel	Aye
Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Deputy Mayor Rosenbaum	Aye
Mayor Herrington	Aye

Mayor Herrington thanked the Board and staff for their service as this was the last meeting where he would be presiding. He also thanked his family for the time he spent away from them and wished the incoming Mayor and Board much success.

On motion of Trustee Lewandowski, seconded by Mayor Herrington, the Board unanimously adjourned the Executive Session and the meeting at 9:00 pm.

Respectfully submitted,
Ronnie Shatzkamer
Village Administrator

ABSTRACT OF AUDITED VOUCHERS
VILLAGE OF FLOWER HILL, COUNTY OF NASSAU, NEW YORK
GENERAL FUND

APRIL 2022

Date of Audit - Monday, April 4, 2022
 (Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

<u>Name of Claimant</u>	<u>Description of Claim</u>	<u>Amount</u>
*Dynaire Corp.	HVAC Materials/Replacement 02.22	\$11,300.00
*Court Clerks Assoc. Nassau & Suffolk	April Meeting-S. Williams to Attend 04.22	\$55.00
*Elmer Guzman	Reimbursement for Gas for Sweeper 03.22	\$40.00
*Granite Telecommunications	Bundling of Phone Services 02.22	\$144.47
*Home Depot	Supplies for Highway Dept. 02.22	\$262.29
*North Shore V.I.C.E. Corp.	Code Enforcement Services 02.26.22-03-11.22	\$2,203.08
*NYS Employees' Health Insurance	Health Insurance for Village Employees 03.22	\$23,914.16
*Optimum	Optimum Services for Village 03.22	\$154.30
*PSEGLI	Electric Service for Street Light 02.22	\$12.95
*Staples	Supplies for Village 02.22	\$56.82
*Total Technology Solutions	20 Hour Network Timeblock 01.22	\$4,700.00
*Total Technology Solutions	Laptop/Program 01.22	\$1,079.27
*Trius	Repair to Sweeper 03.22	\$1,277.00
*Visa	Supplies 02.22	\$58.95
*Windstream Enterprise	Phones/Service for Village 03.22	\$437.14
*Anton Community News	Legal Notice-BOTMtg/Public Hearing 03.07.22	\$175.50
*Aero Operating, LLC	Monthly Trash Removal-March 2022	\$69,737.09
*Big Valley Nursery	Supplies for Highway Dept 02.22	\$59.94
*DeLage Landen Financial Services	Monthly Lease for Blueprint Copier 03.22	\$268.25
*Electronix Systems	Digital Monitoring Fee 04.01.22-06.30.22	\$78.00
*ExxonMobil	Gas for Village Vehicles 02.22	\$212.72
*Metropolitan Life Insurance	Dental Insurance for Employees 04.22	\$741.93
*National Grid	Gas Service 03.22	\$986.84
*North Shore V.I.C.E. Corp.	Code Enforcement Services 03.11.22-03.25.22	\$2,203.08
*John Parker	Election Inspector-Village Election 03.15.22	\$250.00
*Pitney Bowes	Ink Cartridges for Postal Meter 03.22	\$226.56
*PSEGLI	Electric for Park 04.22	\$33.37
*Michael Puttre	Election Inspector-Village Election 03.15.22	\$250.00
*P3 Cost Analysts	Telecom Savings 02.22	\$36.29
*Ricoh USA, Inc.	Net Full Buyout w/Equipment Return 03.22	\$350.00
*Staples	Supplies for Village 03.22	\$78.26
*Verizon	High Speed Internet Service 03.22	\$98.99
*Verizon Wireless	Cell phones/Service for Village Employees 03.22	\$248.08
Alper's Hardware	Nails for Election Signs,Sawzall Blades 03.22	\$56.26
Anton Community News	Legal Notice-Village Election (English) 03.15.22	\$257.40
Anton Community News	Legal Notice-Village Election (Spanish) 03.15.22	\$245.70
Automotive Unlimited	Supplies for Highway Dept. 03.22	\$46.94
CIT	Monthly Lease for Copier 04.22	\$221.55
Dwight Kennedy	Prof. Services-Village Prosecutor 03.23.22	\$250.00
Glenco Supply Inc.	Posts for Street Signs 03.22	\$307.80
HM Life of NY	Vision Insurance for Employees 04.22	\$62.52
Leventhal, Mullaney & Blinkoff	Monthly Retainer: BOT, BZA, Justice Court 04.22	\$6,875.00
Logic Web Media	Changes to Website 03.22	\$354.75
MGR Reporting, Inc.	Attendance/Transcript BOT Mtg/Public Hearing 03.07.22	\$242.50
NCVOA	Annual Assessment/Dues 04.01.22	\$1,325.00

Office of the State Comptroller	Justice Court Fines & Fees ~January 2022	\$476.00
Pitney Bowes	Quarterly Lease of Postal Meter 01.18.22-04.17.22	\$240.25
Ready Refresh	Water Supply for Village 03.22	\$205.34
Rescue Hook & Ladder Co.	1st Installment Fire Protection Contract 2022	\$77,601.50
Ricoh USA, Inc	Quarterly Charge for Copies 12.21.21-03.20.22	\$39.07
Ronnie Shatzkamer	Reimbursement for Dinner for Election Inspectors 03.15.22	\$51.83
Shelterpointe Life Insurance Compan	Disability Insurance for Employees 04.22	\$1,090.80
SHL Engineering, P.C.	2021 P&D Contract; General Engineering Services; 98 Cardinal Rd. 01.2	\$6,770.00
Staples	Supplies for Building 03.22	\$77.07
TGI	Quarterly Charge for Copies 12.15.21-03.14.22	\$132.03
The Art of Landscaping	Tree Permit(17) & Landscape Plan(3) Approval 03.22	\$1,150.00
Total Technology Solutions	2/3 Down Payment on Office 365 Migration 04.22	\$7,744.26
Village of Sea Cliff/HHPC	Year 2022 Committee Program Support 03.22	\$5,445.00
Woodland Power Products	Leaf Machine 03.22	\$2,982.00
Carla Byrne	Medicare Part B Reimbursement 01.22-03.22	\$510.30
J. Bruce Byrne	Medicare Part B Reimbursement 01.22-03.23	\$510.30
John Ciampi	Medicare Part B Reimbursement 01.22-03.22	\$510.30
Margaret Ciampi	Medicare Part B Reimbursement 01.22-03.22	\$510.30
Stanley Spielman	Medicare Part B Reimbursement/IRMA 01.22-03.22	\$714.30
Carmine Vitale	Medicare Part B Reimbursement 01.22-03.22	\$510.30
Lucia Yakacki	Medicare Part B Reimbursement 01.22-03.22	\$510.30

***CHECKS TO BE ISSUED**

\$121,730.33

\$118,026.67

TOTAL ABSTRACT

\$239,757.00

To the Treasurer of the above Village:

The above listed claims have been presented to the Board of Trustees of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimant the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayor of the above Village this 4th day of April 2022.

Mayor Randall Rosenbaum

Resolution No. – April 4, 2022

RESOLUTION TO AUTHORIZE WORK

BE IT RESOLVED that the Board of Trustees of the Village of Flower Hill hereby authorizes Village Engineer Stephen Lawniczac, PE of SHL Engineering, Huntington Station, NY to prepare contract documents and drawings for the 2022 Roadwork and Drainage Project to include Fernwood, Greenway, Knollwood Rd East, and a portion of Ridge Dr West.

**RESOLUTION NO. ____ – April 4, 2022
RESOLUTION INTRODUCING A PROPOSED LOCAL LAW AND AUTHORIZING PUBLIC
HEARING**

BE IT RESOLVED, that Local Law "F" of the Year 2022, amending Zoning attachment 1 regarding building height to align with the Zoning Code has been introduced; and

BE IT FURTHER RESOLVED, that the Board of Trustees hold a public hearing on said proposed Local Law at 7:30 p.m. on Monday, May 2, 2022 and

BE IT FURTHER RESOLVED, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least three days prior thereto.

PROPOSED LOCAL LAW F- 2022

Amend Ch. 240 Zoning, Attachment 1, Appendix A as follows:

ZONING
240 Attachment 1
VILLAGE OF FLOWER HILL
APPENDIX A
ILLUSTRATIVE TABLE OF RESIDENTIAL ZONING CRITERIA

ZONING DISTRICTS	R-1	R-2	R-3	R-4	R-5	R-6	R-7
Minimum Lot Area	1 acre	22,000 square feet	18,000 square feet	15,000 square feet	12,500 square feet	10,000 square feet	7,500 square feet
Maximum Lot Coverage	15%	20%	20%	25%	30%	30%	30%
Maximum Floor Area Ratio (FAR)*	0.165	0.23	0.24	0.28	0.32	0.36	0.42
Required Front Yard or Minimum Setback (Feet)	85% of average of two houses each side and five houses across street						
	60	40	40	30	30	30	30
Minimum Rear Yard (Feet)	25	25	25	25	25	25	25
Minimum Side Yard (Feet)	20	15	10	10	10	10	8
Aggregate Side Yard (Feet)	60	35	30	30	30	25	20
Maximum Height (Overall) (Feet)	35	35	32	32	32	30	30
	Or 2½ stories, whichever is greater						
Sky Exposure Plane (SEP) (Ratio)	1.0	1.33	1.33	2.0	2.0	2.0	2.5
Maximum Height (At Side Setback) (Feet)	20	20	20	20	20	20	20
Minimum street Frontage (Feet)	100	100	100	100	75	75	75

*See Section 240-6(L) for maximum floor area ratio based on lot area.

RESOLUTION NO. ____ – April 4, 2022
RESOLUTION INTRODUCING A PROPOSED LOCAL LAW AND AUTHORIZING PUBLIC HEARING

BE IT RESOLVED, that Local Law "G" of the Year 2022, amending Chapter 227, "Vehicles and Traffic" to add "no through truck traffic on Middle Neck Road" has been introduced; and

BE IT FURTHER RESOLVED, that the Board of Trustees hold a public hearing on said proposed Local Law at 7:30 p.m. on Monday, May 2, 2022 and

BE IT FURTHER RESOLVED, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least three days prior thereto.

PROPOSED LOCAL LAW G – 2022

Amend Ch. 227 “Vehicles and Traffic” by adding the following:

§ Gross weight restrictions upon commercial vehicles using certain Village highways.

When signs are erected thereon as hereinafter provided, no person shall operate any commercial vehicle, tractor-trailer combination or truck with a gross weight in excess of 8,000 pounds upon or along the following Village highways:

Middle Neck Road

§ Signs.

The above highways shall be conspicuously marked and designated by suitable signs giving notice of the foregoing prohibition.

§ Exception.

This chapter shall not prohibit the operation of such commercial vehicle on the highways so marked and designated which is engaged in delivering or picking up materials or merchandise or obtaining ingress or egress to or from a place of business, provided that such vehicle shall have entered the highway at an intersection nearest the destination of the vehicle and shall proceed thereon no further than the nearest intersection thereafter.

§ Exemption of emergency and municipally owned or leased vehicles and equipment.

Nothing herein contained shall be construed to prohibit the operation of police or fire vehicles, ambulances and other emergency vehicles or municipally owned or leased vehicles and equipment upon Village highways.

§ Penalties for offenses.

Every person committing an offense against this chapter shall be guilty of a traffic infraction and shall for a first conviction thereof be punished by a fine of not more than \$100 or by imprisonment for not more than 15 days, or by both such fine and imprisonment; for a conviction of a second violation, both of which were committed within a period of 18 months, such person shall be punished by a fine of not more than \$200 or by imprisonment for not more than 45 days, or by both such fine and imprisonment; upon a conviction of a third or subsequent violation, all of which were committed within a period of 18 months, such person shall be punished by a fine of not more than \$300 or by imprisonment for not more than 90 days, or by both such fine and imprisonment.

§ Severability.

If any clause, sentence, paragraph, subdivision, section or part of this chapter is adjudged invalid by a court of competent jurisdiction, the judgment shall not affect, impair or invalidate the remainder of this chapter but shall be confined in its operation to the clause, sentence, paragraph, section or part of this chapter that shall be directly involved in the controversy in which such judgment shall have been rendered.

RESOLUTION NO. ____ – April 4, 2022
RESOLUTION PROCLAIMING ARBOR DAY

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air produce life-giving oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our village increase property values, enhance the economic vitality of business areas and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I Randall Rosenbaum, Mayor of the Village of Flower Hill do hereby proclaim that the last Friday in April (April 22, 2022) of each year as Arbor Day in the Village of Flower Hill and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

BE IT FURTHER RESOLVED that the provisions of this resolution shall take effect immediately.

RESERVE FUND POLICY

Policy Statement: The purpose of this policy is to establish guidelines for the Village in consideration of opening and maintaining Reserve funds. Reserve funds provide a mechanism for legally saving money to finance all or part of future infrastructure and equipment, and provide a degree of financial stability by reducing reliance on indebtedness in financing capital projects and acquisitions.

Reserve funds have a specific intended purpose and are governed by requirements set forth by Article 2 of the General Municipal Law (GML) and New York State Statutes.

Definitions:

Capital Improvement: Any physical improvement and any related preliminary studies and surveys; lands or rights in land, any furnishings, equipment, machinery, or apparatus for any physical improvement acquired at the time when machinery, or apparatus, for any physical improvement acquired at the time when such improvement is constructed, reconstructed, or acquired.

Equipment: Any equipment, machinery, or apparatus not included in the definition of capital improvement and for which a period of probable usefulness has been provided by law.

Reserves Authorized by General Municipal Law GML Sections 6-c, 6-g establishes two types of reserve funds for counties, cities, villages, towns, fire districts and town or county sewer and water improvement districts. The two categories for reserves are Specific and Type.

A reserve fund is to be established with a clear intent or plan in mind regarding the future purpose, use and, when appropriate, replenishment of funds from the reserve. The Board of Trustees of the Village should be involved from the point of consideration of opening a reserve account.

Board Direction and Oversight: To ensure reserve funds are being properly established for an authorized and needed purpose, and balances in existing reserve funds are not accumulated excessively or unnecessarily, the Board of Trustees shall consider the following:

- Legal counsel provided guidance on the authority to establish new reserve funds
- The reserve fits within, or complements the long range financial or capital plans of the Village
- There is a written reserve fund plan or policy in place that addresses replenishing depleted reserve balances
- Cash is being accumulated for the purchase of major equipment, or to help finance other major capital outlays

- Cash is being sequestered to help mitigate the impact of other large, nonrecurring expenditures
- Are there risks that need to be protected against
- Trustees are provided with periodic financial reports on reserve fund activity
- A limit has been established on the dollar amount to be accumulated for each reserve
- The reserve is serving the purpose for which it was established
- The best interests of the taxpayers are being met

4/4/22

Resolution No. __ - April 4, 2022

Resolution Establishing Capital Reserve Funds to Finance a Type of Capital Improvement or Equipment

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established two capital reserve funds to be known as the "Capital Equipment Reserve Fund" and the "Capital Project Reserve Fund" (hereinafter "Reserve Funds"). The purpose of these Reserve Funds is to accumulate moneys to finance the cost of a type of capital improvements and equipment.

The type of capital improvements and equipment to be financed from the Reserve Fund is the construction and/or reconstruction of Village properties and the acquisition of Village vehicles.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The chief fiscal officer may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Village. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of the Board of Trustees and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c.

Sabita Anand
2 Country Club Drive, Port Washington, NY 10050

Date: 22nd, March 2022

Dear Village of Flower Hill Board of Trustees

I, Sabita Anand, and my husband, Satinder Anand, live at 2 Country Club Dr. We have lived in this home and have been a part of this community since 1993. We are retired senior citizens and rely on renting out our side unit for our sole source of income. This new rule will cause us significant financial hardship as this is our only means of income. We are kindly requesting that you to please grant us an exception. There is always someone occupying the main home, either myself, my husband, my mother or one of our sons, when the unit is rented, and we are aware of all guest activities. I do not accept bookings for parties and assure you there have been no documents of our guests having parties or disrespecting the community, which has become a headline for Airbnb uses. Though we do have a few short-term rentals our typical guests are patients or families of those who are being treated at a nearby by hospital or visiting family in Port Washington for the holidays. There is ample place for parking in our driveway and the side unit has its own entrance, meaning our guests will not park in the street.

Going forward we would be happy to give you the information of our guests any other information that the trustees deem necessary. Without an exception, this ordinance would truly cause us severe financial hardship and likely displacement from a community we love.

Thank you for your consideration.



Sabita Anand
#917 862 8627



History Flower Hill – April 2022

Rhoda H. Becker, Historian

Before our village was incorporated, Flower Hill had a trolley that served as transportation from Port Washington to Mineola. The trolley started in 1908 with construction originating in 1907. Workers were paid 15 cents an hour. A party was held when the project was completed. Over 100 people attended at the Cove Inn at the intersection of Shore Road and Main Street.

The tracks ran along Main Street, then down Middle Neck Road to Northern Boulevard where the fare started at 5 cents per zone and eventually rose to 8 cents. Every few stops started a new zone. The main purpose was to join the Port Washington route with the Oyster Bay Branch of the Long Island Rail Road in Roslyn and Mineola. The trolleys ran hourly. At Bonnie Heights Road there was a siding so that one trolley would pull off to let another one pass. There was a trolley barn near what is now Dunkin Donuts. This part of the trip took 25 minutes. The trolley continued to the Roslyn Clock Tower with more stops going into Mineola. The trolley existed for just 16 years by that time cars and buses became more available.

Sources:

Port Washington Public Library –

Vanessa Nastro, Port Washington Library

Cow Neck Peninsula Historical Society