

AGENDA
VILLAGE OF FLOWER HILL BOARD OF TRUSTEES
Tuesday, January 3, 2023 – 7:30 PM
REGULAR MEETING

<https://www.youtube.com/channel/UCMPc74pOdNLktDh6L37W9Wg>

Pledge of Allegiance

Public Comment

Approval of Minutes December 5, 2022 Regular Meeting

Treasurer's Report

1. Motion to approve claims

Building Superintendent's Report

1. ARC 12/27/22

Village Engineer's Report

1. Bond redemption for drainage work on Birchdale Lane

Public Works Superintendent Report

Administrator's Report

1. Polling place resolution
2. Roslyn Fire contract

Attorney's Report

1. Landmark Commission

Mayor's Report

Trustee's Report

Old Business

1. Laserfiche
2. Financial software

New Business

1. Introduce Proposed LL A -2023 "Regulating Signs in the Right of Way" and
Proposed LL B - 2022 "Amend section 172-11 "Property Maintenance" to remove the word
"willfully" for public hearing on February 6, 2023
2. Planning Study

Next Meeting: Regular Meeting & Public Hearing – Monday, February 6, 2023 at 7:30

**REGULAR MEETING
OF THE BOARD OF TRUSTEES
Monday, December 5, 2022**

A public hearing and regular monthly meeting of the Board of Trustees was held on December 5, 2022. The meeting was called to order at 7:30 PM by Mayor Rosenbaum with the following in attendance:

Randall Rosenbaum	Mayor
Gary Lewandowski	Trustee
Frank Genese	Trustee
Mary Jo Collins	Trustee
Max Frankel	Trustee
Jeff Blinkoff	Village Attorney
Ronnie Shatzkamer	Village Administrator
Suzanne Tangredi	Village Treasurer
Peter Albinski	Building Superintendent
Heather Lanci	Building Specialist
Rich Falcones	Public Works Superintendent
Stephen Lawniczac	Village Engineer

Heather Lanci led the assembly in the Pledge of Allegiance. There were two members of the public present.

Regular Meeting

Approval of Minutes

On motion of Trustee Frankel, seconded by Mayor Rosenbaum, the minutes of the November 7, 2022 regular meeting/public hearing were approved with a correction by all those who were in attendance.

Treasurer's Report

The monthly claims, were unanimously approved on motion of Mayor Rosenbaum, seconded by Trustee Collins with Trustee Frankel recusing on the payment to The Art of Landscaping.

The Board was updated on the work being done to seek bids on new financial software.

Ms. Tangredi gave a report on the Village's responses to the Audit report's recommendations.

Building Inspector's Report

Mr. Albinski reported on the Architectural Review Committee's meeting of November 28, 2022. The Committee recommended no action on 41 Knollwood Road for a first-floor addition. The following applications were approved with conditions: 19 Country Club Drive for a new one family dwelling and 132 Reni Road for first and second floor additions. 108 Cardinal Road for a second-floor addition was approved as submitted.

On motion of Mayor Rosenbaum second by Trustee Genese, the Board approved the findings of the ARC with Trustee Lewandowski abstaining.

Village Engineer's Report

The small items on the paving punch list have been completed. The larger items such as the transverse gutter on Fernwood at Woodland will be done next week as well as the Country Club drainage repair. Mr. Lazwniczacz is receiving bills for the underground utility survey of Middle Neck Road that will be paid for by Nassau County.

Public Works Superintendent's Report

Mr. Falcones advised that all the new 25 MPH signs have been installed.

Administrator's Report**Resolution No. 58 – December 5, 2022****A RESOLUTION AMENDING A VILLAGE POLICY**

The following resolution was offered by Mayor Rosenbaum, second by Trustee Frankel:

BE IT RESOLVED that the Board of Trustees hereby amends the Village Investment Policy to include the permitted depositories and the maximum amount of deposits therein.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Genese	Aye
Trustee Collins	Aye
Trustee Frankel	Aye
Mayor Rosenbaum	Aye

Attorney's Report

Mr. Blinkoff reported on the November 15, 2022 Zoning Board of Appeals hearing and the November 10, 2022 Landmark Commission Hearing.

Mayor's Report

The Mayor expressed his opposition to the Roslyn Fire Dept. Budget as it's increase as proposed is 6%. He reported that the IRS has announced that the Nassau County Septic Grants are not taxable. He expects to approve the Laserfiche software and financial software next month. The Mayor forwarded thanks from Trustee Dorfman, who could not attend, to the Vincent Smith School student who assisted in this year's food drive.

Resolution No. 59 – December 5, 2022**RESOLUTION INTRODUCING PROPOSED LOCAL LAW AND AUTHORIZING PUBLIC HEARING**

The following resolution was offered by Mayor Rosenbaum, second by Trustee Genese:

BE IT RESOLVED, that Proposed Local Law A of the Year 2023, "Amending Section 118-13 of the Village Code, Regulating Signs in the Right-of-Way" has been introduced; and

BE IT FURTHER RESOLVED, that the Board of Trustees hold public hearings on said proposed Local Laws at 7:30 p.m. on Tuesday, January 3, 2023 and

BE IT FURTHER RESOLVED, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least three days prior thereto.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Genese	Aye
Trustee Collins	Aye
Trustee Frankel	Aye

Mayor Rosenbaum

Aye

Executive Session

On motion of Mayor Rosenbaum, second by Trustee Collins, the Board unanimously moved into Executive Session at 8:10 pm to discuss a potential lawsuit.

On motion of Mayor Rosenbaum, seconded by Trustee Genese, the Board moved to closed the Executive Session and the regular meeting at 8:25 pm.

Respectfully submitted,
Ronnie Shatzkamer
Village Administrator

INC VILLAGE OF FLOWER HILL

**TREASURER'S REPORT
BALANCE FOR JANUARY 2023**

DATE PREPARED BY TREASURER -12/29/2022

FNBLI-GENERAL FUND	CHECKING-1447	\$612,196.09
FNBLI-TRUST & AGENCY	CHECKING-1454	\$550,557.73
FNBLI - CAPITAL RESERVE	SAVINGS - 0288	\$100,089.21
FNBLI-GENERAL FUND INVESTMENT	INVESTMENT	\$1,063,331.84
NYCLASS INVESTMENT FUND	INVESTMENT	\$605,309.37
FNBLI - JUSTICE	CHECKING	\$4,964.00
FNBLI - ACTING JUSTICE	CHECKING	\$5,236.00
MONTHLY RECEIPT DEPOSITS		\$159,641.71
MONTHLY TAX DEPOSITS		\$1,843.08
MONTHLY EXPENDITURES		\$334,023.63

ABSTRACT OF AUDITED VOUCHERS
VILLAGE OF FLOWER HILL, COUNTY OF NASSAU, NEW YORK
GENERAL FUND
JANUARY 2023

ABSTRACT #8

Date of Audit - Monday, January 3, 2023
(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

<u>Name of Claimant</u>	<u>Description of Claim</u>	<u>Amount</u>
*Aero Operating, LLC	Monthly Trash Removal-12.22	\$69,737.09
*Bayles Garden Center/Nursery Inc	Oil/Gas Mixture for Equipment 11.22	\$24.99
*Granite	Bundling of Phone Services 12.22	\$117.77
*Home Depot	Supplies for Village 11.22	\$129.00
*NYS Employees' Health Insurance	Health Insurance for Village Employees 12.22	\$28,853.09
*Optimum	Optimum Services for Village 12.22	\$154.52
*PSEGLI	Electric Service for Village Street Light 12.22	\$12.97
*PSEGLI	Electric Service for Village 12.22	\$1,494.40
*Roslyn Car Care	Inspection for Code Car 12.22	\$37.00
*S.W.M.A.-Town of N. Hempstead	Dumping Fees for November 2022	\$3,087.36
*Wex Bank	Exxon/Mobil Gas for Vehicles 11.22	\$523.54
*Windstream Enterprise	Phones/Service for Village 12.22	\$455.94
*National Grid	Gas Service 12.22	\$1,022.53
*PSEGLI	Electric for Village Park 12.22	\$21.53
*Verizon	High Speed Internet 12.22	\$98.99
*Visa	Adobe program/Supplies for Office 12.22	\$476.60
*Carla Byrne	Reimbursement of Medicare Part B 10.01.22-12.31.22	\$510.30
*J. Bruce Byrne	Reimbursement of Medicare Part B 10.01.22-12.31.22	\$510.30
*John Ciampi	Reimbursement of Medicare Part B 10.01.22-12.31.22	\$510.30
*Margaret Ciampi	Reimbursement of Medicare Part B 10.01.22-12.31.22	\$510.30
*Stanley Spielman	Reimbursement of Medicare Part B 10.01.22-12.31.22	\$714.30
*Carmine Vitale	Reimbursement of Medicare Part B 10.01.22-12.31.22	\$510.30
*Lucia Yakacki	Reimbursement of Medicare Part B 10.01.22-12.31.22	\$510.30
Anton Community Newspapers	Legal Notice-Meeting Dates for 2023001.23	\$351.00
Anton Community Newspapers	Legal Notice-BOT Mtg/Public Hearing 01.03.23	\$132.60
Arvid Associates, Inc.	Checklist Codes Annual License 02.01.23-01.31.24	\$1,475.00
Automotive Unlimited	Supplies for Highway Dept. 12.22	\$137.88
Commander Power Systems	Minor Maintenance for Generator 12.22	\$433.85
DeLage Financial Solutions	Monthly Lease for Blueprint Copier 12.22	\$248.00
Dwight Kennedy	Prof. Services-Village Prosecutor 12.28.22	\$250.00
EconoSigns	Village Speed Limit/Snow Emergency Signs 12.22	\$700.12
Electronix Central Station Alarms, Inc	Digital Monitoring Fee 01.01.23-03.31.23	\$78.00
Richard Falcones	Opening of Building on Election Day 11.08.22	\$35.00
Global Montello Group Corp.	Diesel Supply 12.22	\$1,322.57
Elmer Guzman	Reimbursement of Overpayment to NYSLRS	\$139.47
Kevin Kothe	Closing of Building for Election Day 11.08.22	\$35.00
Kevin Kothe	Reimbursement of Overpayment to NYSLRS	\$357.35
Leventhal, Mullaney, Blinkoff	Monthly Retainer: BOT; BZA; Justice Court-01.23	\$6,875.00
John McGowan & Sons	Asphalt Repairs-111 Country Club Drive 12.22	\$8,700.00
John McGowan & Sons	New Asphalt Valley Gutter-Oakwood Circle& Fernwood Lane 12.22	\$5,500.00
Metropolitan Life Insurance	Dental Insurance for Employees 01.23	\$676.23
Minuteman Press	Justice Court envelopes 12.22	\$129.69
Motive Parts Company	2020 Kenworth-Oil Change/NYS Inspection 12.22	\$429.75
Nassau County Magistrates Assoc.	Membership Meeting/Jail Visit 02.23	\$80.00
Nassau Suffolk Court Clerks Associat	Annual Membership -S. Williams	\$25.00
NYCOM	Webinars for Trustees/Zoning Board Members 12.22	\$240.00

Office of the State Comptroller	Justice Court Fines & Fees 11.22	\$2,478.00
Penflex Actuarial Services, LLC	GASB73 Disclosure Package-Roslyn LOSAP 11.22	\$850.00
Pitney Bowes	Quarterly Lease for Postal Meter 10.18.22-01.17.23	\$240.45
Purchase Power	Addition of Monies to Postal Meter 12.22	\$352.00
P3Cost Analysts	Telecom Savings 12.22	\$27.47
Ready Refresh	Water Supply 10.22 &11.22	\$360.84
SHL Engineering, P.C.	2022 P&D Contract; Middle Neck Rd Survey; General Svces. 10.2 &11.2	\$8,185.00
Staples	Supplies for Office 12.22	\$693.31
Sourcepass	Monthly Billing for December 12.22	\$1,738.00
T-Mobile	Cell Phones/Service for Employees 12.22	\$61.42
TGI	Quarterly Charge for Copies 09.15.22-12.14.22	\$38.43
The Art of Landscaping	Tree Permit (10) & Landscape Plan (2) Review-12.22	\$700.00
Town of North Hempstead	Renewal of VFBL Coverage 07.01.21-2022	\$13,905.22
Trius	2017 Tymco-Service 12.22	\$1,059.80

***CHECKS TO BE ISSUED**

\$106,247.32

\$62,817.55

TOTAL ABSTRACT

\$169,064.87

To the Treasurer of the above Village:

The above listed claims have been presented to the Board of Trustees of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimant the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayor of the above Village this 3rd day of January 2023.

Mayor Randall Rosenbaum

**RESOLUTION NO. 01 – January 3, 2023
ANNOUNCING THE POLLING PLACE AND TIME FOR THE
TUESDAY, MARCH 21, 2023 GENERAL VILLAGE ELECTION**

WHEREAS, pursuant to Article 15 section 15-104 of the New York State Election Law the Board of Trustees of the Village of Flower Hill, is required to adopt a resolution setting forth information about the General Election;

WHEREAS, the Resolution must be adopted at least sixty (60) days prior to the General and Special Village Election;

WHEREAS, the General Election for the Village of Flower Hill will be held on Tuesday, March 15, 2022;

NOW THEREFORE, be it RESOLVED, that the polling place for the March 21, 2023 General Village election shall be the Village Hall, located at 1 Bonnie Heights Road, Manhasset, New York; and be it further

RESOLVED, that the polling place shall be open from 6:00 am to 9:00 pm; and be it further

RESOLVED, that at least ten days prior to the election the Village Clerk shall publish, a notice which shall state:

(1) the polling place;

(2) the hours during which the polls shall be open; and

(3) the names and addresses of all those who have been duly nominated in accordance with the provisions of this chapter for village office by certificate or petition of nomination duly filed with the village clerk and the office and term of such office for which they have been so nominated; and be it further

RESOLVED, that in addition to such publication, a copy of such notice shall be posted in at least six conspicuous public places within the village and at each polling place at least one day before the village election.

LOCAL LAW "A" – 2023

A Local Law amending Chapter 181 of the Village Code entitled "Signs" to include a new subparagraph "X" within section 181-13 entitled "Prohibited signs" as follows

BE IT ENACTED, by the Board of Trustees of the Inc. Village of Flower Hill as follows:

Section 1. Amending section 181-13 entitled "Prohibited signs" to include subparagraph "X" as follows:

X. With the exception of a sign including only the address of the adjoining property, no sign may be posted, attached or affixed in any manner in any Village right-of-way nor upon any structure within any right-of-way

Section 2. Authority.

The Board of Trustees of the Village of Flower Hill is authorized to adopt this local law pursuant to Municipal Home Rule Law 10(1)(i), 10(1)(ii)(a)(11), and 10(2).

Section 3. Determination for the purposes of the State Environmental Quality Review Act, (SEQRA)

The Board of Trustees is designated as lead agency with respect to this action and the within action is deemed a Type II action as defined under SEQRA having no significant impact on the environment and requiring no further action for the purposes of SEQRA.

Section 4. Severability.

If any section, subsection, clause, phrase or other portion of this Local Law is, for any reason, declared invalid, in whole or in part, by any court, agency, commission, legislative body or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion. Such declaration shall not affect the validity of the remaining portions hereof, which other portions shall continue in full force and effect.

Section 5. Effective Date.

This local law shall take effect immediately upon filing with the Secretary of State.

LOCAL LAW "B" – 2023

A Local Law amending section 172-11 of Chapter 172 of the Village Code entitled "Property Maintenance" as follows

BE IT ENACTED, by the Board of Trustees of the Inc. Village of Flower Hill as follows:

Section 1. Amending section 172-11 entitled "Penalties for offenses" to read as follows:

§ 172-11 Penalties for offenses.

Any person who violates any provision of this chapter or any final determination or order of the Village of Flower Hill Code Enforcement Officer or Board of Trustees made in accordance with this chapter shall, in addition, be guilty of a violation, punishable as provided in Chapter 1, General Provisions, Article II

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