AGENDA

VILLAGE OF FLOWER HILL BOARD OF TRUSTEES Monday, July 10, 2023 – 7:30 PM PUBLIC HEARING/ REGULAR MEETING

https://www.youtube.com/channel/UCMPc74pOdNLktDh6L37W9Wg

Pledge of Allegiance Special Presentation - Inspector Vitelli NCPD Public Hearing

- 1. Proposed Local Law I 2023 to allow continuing violations to accrue daily.
- 2. Proposed Local Law J 2023 stop sign on Chanticlare at Drake
- 3. Continued Landmark Designation Hearing: Elderfields Preserve
- 4. Continued Landmark Designation Hearing: 7 West Shore Road

Public Comment

Approval of Minutes

June 5, 2023 Regular Meeting, Public Hearing

Treasurer's Report

Motion to approve claims

Building Superintendent's Report

ARC 6/26/23

Engineer's Report

2023 Road Work project

Public Works Superintendent Report

Administrator's Report

Software update

Attorney's Report

Mayor's Report

Trustee's Report

Old Business

New Business

- 1. Change September meeting date to Tues 9/12
- 2. Approve Manhasset Women's Coalition Against Breast Cancer 5K on 10-1-23 **Executive Session**

Next Meeting: Regular Meeting & Public Hearing- Monday, August 7, 2023 at 7:30 PM

PROPOSED LOCAL LAW "I" - 2023

A Local Law amending 1-18 to allow a continuing violation to accrue every day, as follows:

BE IT ENACTED, by the Board of Trustees of the Inc. Village of Flower Hill as follows:

Section 1. Amending section 1-18 entitled "Penalties", "Continuing Violations" to change the underlined italicized language to the word "day":

The continuation of an offense for each successive <u>week</u> shall constitute a separate violation, and the person or persons allowing or permitting the same may be punished as provided in this article by either criminal or civil penalties, or both, for each such separate violation

Section 2. Authority.

The Board of Trustees of the Village of Flower Hill is authorized to adopt this local law pursuant to Municipal Home Rule Law 10(1)(i), 10(1)(ii)(a)(11), and 10(2).

Section 3. Determination for the purposes of the State Environmental Quality Review Act, (SEQRA)

The Board of Trustees is designated as lead agency with respect to this action and the within action is deemed a Type II action as defined under SEQRA having no significant impact on the environment and requiring no further action for the purposes of SEQRA.

Section 4. Severability.

If any section, subsection, clause, phrase or other portion of this Local Law is, for any reason, declared invalid, in whole or in part, by any court, agency, commission, legislative body or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion. Such declaration shall not affect the validity of the remaining portions hereof, which other portions shall continue in full force and effect.

Section 5. Effective Date.

This local law shall take effect immediately upon filing with the Secretary of State.

PROPOSED LOCAL LAW "J" - 2023

A Local Law amending 227-8, 227-29 Schedule V "Vehicles and Traffic", "Stop intersections" as follows:

BE IT ENACTED, by the Board of Trustees of the Inc. Village of Flower Hill as follows:

Section 1. Amending section 227-29 Schedule V, "Stop intersections" by adding:

Stop sign on

Direction of travel

At intersection of

Chanticlare Drive

North

Drake Lane

Section 2. Authority.

The Board of Trustees of the Village of Flower Hill is authorized to adopt this local law pursuant to Municipal Home Rule Law 10(1)(i), 10(1)(ii)(a)(11), and 10(2).

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Section 5. Effective Date.

This local law shall take effect immediately upon filing with the Secretary of State.

REGULAR MEETING/ PUBLIC HEARING OF THE BOARD OF TRUSTEES Monday, June 5, 2023

A public hearing and regular monthly meeting of the Board of Trustees was held on June 6, 2023. The meeting was called to order at 7:30 PM by Mayor Rosenbaum with the following in attendance:

Randall Rosenbaum
Gary Lewandowski
Frank Genese
Mary Jo Collins
Max Frankel
AJ Smith
Trustee
Trustee
Trustee
Trustee
Trustee

Jeff Blinkoff Village Attorney

Steven Leventhal Acting Village Attorney
Ronnie Shatzkamer Village Administrator
Suzanne Tangredi Village Treasurer

Peter Albinski Building Superintendent
Rich Falcones Public Works Superintendent
Heather Lanci Building Department Specialist
Rhoda Becker Landmark Commissioner

Rhoda Becker Landmark Commissioner
Mitchell Schwartz Landmark Commissioner

The assembly recited the Pledge of Allegiance. There were eight members of the public present.

Public Hearing

On motion of Mayor Rosenbaum, second by Trustee Frankel, and unanimously approved, the Board entered into the Public Hearing portion of the meeting. The first hearing was to consider an application for a Firework Display Permit from the North Hempstead Country Club to beheld on June 30 with a rain date of July 1. General Manager Dan Rogers made the presentation. On motion of Mayor Rosenbaum, second by Trustee Lewandowski, the Board unanimously granted the permit.

The next hearing was to consider Proposed Local Law H – 2023 - Amend 85-5(F) to extend permit expiration for new residence to 18 months.

RESOLUTION NO. 36 – June 6, 2023 RESOLUTION ENACTING LOCAL LAW 8 OF 2023

The following resolution was offered by Mayor Rosenbaum, second by Deputy Mayor Genese: **WHEREAS**, the Board of Trustees has determined that it is in the best interests of the Village to adopt Proposed Local Law H - 2023 "Amending section 85-5(F) to extend permit expiration for new residences to 18 months", this resolution hereby enacts proposed Local Law H - 2023 as Local Law 8 - 2023, and

WHEREAS, the Board of Trustees has determined that it is the lead agency for the purposes of the State Environmental Quality Review Act, ("SEQRA"), and has further determined that the consideration of the within Local Law is a Type II Action requiring no further action under SEQRA:

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustee hereby adopts Local Law 8 of the year 2023.

The Board was polled as follows:

Trustee Lewandowski Aye

Trustee Smith Aye
Trustee Frankel Aye
Deputy Mayor Genese
Mayor Rosenbaum Aye

The next hearing, which was closed on May 1 but left open for submission of documents, was to consider landmark designation for the Elderfields Preserve, 200 Port Washington Boulevard, Manhasset, NY 11030, S-3, B-193, L-23, a Nassau County owned property. Mr. Leventhal presented the covenant which has been agreed to by both parties. The Village is still waiting for submission of a survey of the complete property. Anna Gerzon, Deputy County Attorney for Real Estate, asked if a composite survey would be acceptable to avoid the cost of a new survey. The question was deferred to Mr. Blinkoff. On motion of Mayor Rosenbaum, second by

At 8 pm, Mr. Blinkoff and Trustee Collins arrived.

The last hearing was to consider landmark status for 7 West Shore Road, Roslyn 11756, also known as The Frederick M. Eastman Carriage House, S-6, B-076, L-50. The owners of the property, Mr. and Mrs. Russell Bailyn objected to the landmarking for several reasons. On motion of Mayor Rosenbaum, second by Trustee Lewandowski, the Board moved to adjourn the hearing to July 10, 2023.

On motion of Mayor Rosenbaum, second by Trustee Smith, the Board voted to close the public hearing portion of the meeting at 8:33 pm.

See the transcript for further detail.

Public Comment

Resident Erin Scott, 95 Drake Lane, requested that the Board consider a stop sign or some other traffic device at the intersection of Chanticlare Road and Drake Lane. She submitted a petition with 42 signatures.

RESOLUTION NO. 37 – June 5 2023 RESOLUTION TO INTRODUCE LOCAL LAW J - 2023

The following resolution was offered by Mayor Rosenbaum, second by Trustee Lewandowski: **BE IT RESOLVED**, that Proposed Local Law J of the Year 2023, "amending section 227-8 "stop intersections" has been introduced; and

BE IT FURTHER RESOLVED, that the Board of Trustees hold public hearings on said proposed Local Laws at 7:30 p.m. on Monday, July 10 2023 and

BE IT FURTHER RESOLVED, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least three days prior thereto.

The Board was polled as follows:

Trustee Lewandowski Aye
Trustee Smith Aye
Trustee Frankel Aye
Trustee Collins Aye
Deputy Mayor Genese Aye
Mayor Rosenbaum Aye

Regular Meeting Approval of Minutes

On motion of Trustee Smith, seconded by Deputy Mayor Genese, the minutes of the May 1, 2023 Regular Meeting/Public Hearing were approved by all those who attended the meeting.

Treasurer's Report

The monthly claims, were unanimously approved on motion of Mayor Rosenbaum, seconded by Deputy Mayor Genese, Trustee Frankel abstained from the claim from The Art of Landscaping.

Building Inspector's Report

Mr. Albinski reported on the Architectural Review Committee's meeting of May 30, 2023. The Committee recommended approval as submitted for 10 Peachtree Lans for a roof over patio and outdoor kitchen, 33 Birchdale Lane for solar panels and 15 Brookside Drive for additions and alterations. Approval with conditions for a new dwelling at 309 Crabapple Road; no action for 114 Dartmouth Road for addition and exterior alterations.

On motion of Mayor Rosenbaum, second by Trustee Frankel, the Board approved the recommendations of the committee. Trustee Lewandowski recused from the vote.

Administrator's Report

Ms. Shatzkamer reported on the 2023 Road Contract bid opening held on Friday May, 19th. **RESOLUTION NO. 38 – June 5, 2023**

RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO A CONTRACT FOR 2023 PAVMENT & DRAINAGE IMPROVEMENTS

The following resolution was offered by Mayor Rosenbaum, seconded by Deputy Mayor Genese:

WHEREAS, the Board of Trustees has previously authorized and directed the Village Administrator to publicly advertise for bids in connection with the pavement and drainage improvements within the Village of Flower Hill to be known as the 2023 Pavement and Drainage Improvement contract; and

WHEREAS, eleven bids were received in response to said invitation; and WHEREAS, said bids were publicly opened and read aloud at the Village Hall on May 19, 2023 at 10:00 am; and

WHEREAS, the Village Engineer, Steven Lawniczak, has undertaken a review of said bids; and

BE IT RESOLVED that pursuant to State Environmental Quality Review ("SEQR"), the Board of Trustees declares that it shall act as "Lead Agency", and

BE IT FURTHER RESOLVED, that the Board of Trustees finds and determines that said action constitutes an "Unlisted" action pursuant to SEQR, the enactment of which will not have a significant impact upon the environment; and

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Village Engineer, an award of contract entitled "2023 Paving and Drainage Contract" be and hereby is made to Stasi Genera Contracting LLC, 422 Maple Avenue, Westbury, NY in the amount of \$210.533.25; and

BE IT RESOLVED, that the Mayor or his designee be and hereby is authorized to execute, on behalf of the Village, a contract setting forth the terms and conditions of said award, as may be recommended by the Village Attorney and Village Engineer; and

BE IT FURTHER RESOLVED, that the provisions of this resolution shall take effect immediately.

The Board was polled as follows:

Trustee Lewandowski Aye

Trustee Smith Aye
Trustee Frankel Aye
Trustee Collins Aye
Deputy Mayor Genese Aye
Mayor Rosenbaum Aye

Ms. Shatzkamer reported that NYPIRG will be canvassing in the village this summer. They have been instructed to follow our "Do Not Solicit" list and honor all "Do Not Solicit door stickers.

On motion of Deputy Mayor Genese, second by Mayor Rosenbaum, the Board unanimously approved a block party on Dartmouth Road for June 10.

On motion of Mayor Rosenbaum, second by Deputy Mayor Genese, the Board unanimously voted to amend item number 8 of the Road Opening Restoration Policy as follows:

In the event that the (minor) proposed road opening (bell hole) falls within the limits of a section of road restored within the past two years, in no case shall a road opening permit be granted except by emergency order granted by the Mayor, Public Works Superintendent and Village Administrator. In the event of a major proposed road opening, no permit shall be granted except by emergency order for a period of ten years, unless the applicant fully restores the road to the Village's standards at their own expense.

Attorney's Report

Mr. Blinkoff reviewed the actions taken at the May 17, 2023 Zoning Board of Appeals hearing.

Mayor's Report

Mayor Rosenbaum thanked the staff for a successful 2023 Arbor Day Tree Give Away program. He attended the ribbon cutting at the updated Roslyn Water District Well on Mineola Avenue. He attended the NCVOA meeting with the Nassau County Assessor's office as well as the Police Commissioner's Community Council meeting which focused on merchants selling tobacco and alcohol products to those under 21. He reminded everyone that the gas blower ban goes into effect on June 15 and that the Katie Oppo Memorial Run will be held this Sunday starting at Flower Hill Park.

Trustee's Report

Trustee Collins reminded the audience that break ins throughout the Village are still an issue. The police are recommending that you use your alarm even when home and install security cameras.

New Business

RESOLUTION NO. 39 – June 5, 2023 RESOLUTION TO INTRODUCE LOCAL LAW I - 2023

The following resolution was offered by Mayor Rosenbaum, second by Trustee Lewandowski: **BE IT RESOLVED**, that Proposed Local Law I of the Year 2023, "Amending section 1-18, permitting continuing violations to accrue daily," has been introduced; and **BE IT FURTHER RESOLVED**, that the Board of Trustees hold public hearings on said proposed Local Laws at 7:30 p.m. on Monday, July 10 2023 and

BE IT FURTHER RESOLVED, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least three days prior thereto.

The Board was polled as follows:

Trustee Lewandowski Aye
Trustee Smith Aye
Trustee Frankel Aye
Trustee Collins Aye
Deputy Mayor Genese Aye
Mayor Rosenbaum Aye

Resident Sherrie Wohl, 20 Ridge Drive East, appeared to appeal the arborist's decision to deny a tree permit. The Mayor instructed Ms. Wohl to take care of her pending violations in court before the village would grant any relief and on his motion, seconded by the Deputy Mayor and Board (Trustee Frankel abstains) the matter was adjourned to July 10, 2023.

On motion of Mayor Rosenbaum, second by Trustee Smith, the Board moved to go into Executive Session at 9:52 pm to discuss several ongoing contract issues. On motion of the Mayor, second by Trustee Lewandowski, the Board voted to end the executive session.

On motion of the Mayor, second by Trustee Lewandowski, the Board voted to retain the services of an appraiser to value the property at the dead end of Birch Lane for possible sale.

On motion of Mayor Rosenbaum, second by Trustee Collins, the Board voted to sign the Roslyn Fire Contract which will be accompanied by a letter from Village Attorney Blinkoff, explaining that the agreement is being made under protest.

On motion of Mayor Rosenbaum, seconded by Deputy Mayor Genese, the Board moved to close the meeting at 10:05 pm.

Respectfully submitted, Ronnie Shatzkamer Village Administrator

INC VILLAGE OF FLOWER HILL TREASURER'S REPORT BALANCE FOR JULY 2023 DATE PREPARED BY TREASURER -07/05/2023

FNBLI-GENERAL FUND	CHECKING-1447	\$1,808,219.80
FNBLI-TRUST & AGENCY	CHECKING-1454	\$504,092.43
FNBLI - CAPITAL RESERVE	SAVINGS - 0288	\$100,292.86
FNBLI-GENERAL FUND INVESTMENT	INVESTMENT	\$874,796.39
NYCLASS INVESTMENT FUND	INVESTMENT	\$619,316.53
FNBLI - JUSTICE	CHECKING	\$5,033.00
FNBLI - ACTING JUSTICE	CHECKING	\$2,400.00
MONTHLY RECEIPT DEPOSITS MONTHLY TAX DEPOSITS MONTHLY EXPENDITURES		\$120,219.25 \$1,703,073.43 \$354,919.35

ABSTRACT OF AUDITED VOUCHERS VILLAGE OF FLOWER HILL, COUNTY OF NASSAU, NEW YORK GENERAL FUND

JULY 2023

Date of Audit - Monday, July 10, 2023 (Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Name of Claimant	Description of Claim	<u>Amount</u>
*Fleury Risk Management	Workman's Comp Policy Renewal 2023-2024	\$2,661.70
*Granite Telecommunications	Bundling of Phone Services 06.23	\$125.89
*Home Depot	Blacktop Patch/Nuts for Street Signs 05.23	\$161.94
*Lawman Enterprises	Code Enforcement Services 06.03.23-06.16.23	\$2,307.50
	Health Insurance for Employees 07.23	\$26,540.57
*NYS Insurance Fund	Worker Compensation Policy 06.23	\$19,266.81
*Optimum	Optimum Services 06.23	\$154.53
*PSEGLI	Electric Service 06.23	\$725.67
*PSEGLI	Electric for Street Light 060.23	\$12.96
*Visa	Office Supplies; Lunch Meeting; Security Paper for DC 06.22	\$514.08
*Wex Bank	Exxon Mobil Gas for Vehicles 05.23	\$372.33
*Windstream Enterprise	Phones/Service for Office 06.23	\$456.42
Willustream Enterprise	Priories/Service for Office 00:20	
*Aero Operating, LLC	Trash Removal for June 2023	\$69,737.09
*CIT	Monthly Lease for Copier 07.23	\$221.55
*Davis Vision	Vision Insurance for employees 07.23	\$53.88
*Lawman Enterprises	Code enforcement Service 06.17.23-06.30.23	\$2,128.75
*Metropolitan Life Insurance	Dental Insurance for Employees 07.23	\$676.23
*National Grid	Gas Service 06.23	\$170.77
*PSEGLI	Electric for Park 07.23	\$19.06
FSEGLI	LIECTIC IOI 1 dir 01.20	7.0.1
Carla Byrne	Medicare Part B Reimbursement 04.23-06.23	\$494.70
J. Bruce Byrne	Medicare Part B Reimbursement 04.23-06.23	\$494.70
John Ciampi	Medicare Part B Reimbursement 04.23-06.23	\$494.70
Margaret Ciampi	Medicare Part B Reimbursement 04.23-06.23	\$494.70
Carmine Vitale	Medicare Part B Reimbursement 04.23-06.23	\$494.70
Lucia Yakacki	Medicare Part B Reimbursement 04.23-06.23	\$494.70
Stanley Spielman	Medicare Part B Reimbursement/IRMA 04.23-06.23	\$1,582.50
Startley Spierrian	Wedicale Fait B Neimbursement (W/V 0 1.25 00.25	:
Alper's Hardware	Bolts for Sweeper 06.23	\$57.47
Anton Community Newspapers	Legal Notice-Tax Roll & Warrant 06.23	\$319.80
Appraisal Affiliates, Inc	Capital Asset Report/Maintenance Service Appraisal 06.23	\$1,250.00
Bayles Garden Center	Blades for Chainsaws 06.23	\$256.49
Big Valley Nursery, Inc.	Trimmer wire for Whipper; Repair to Mower Tires; Oil 06.23	\$183.44
Charles Schwab	Roslyn Volunteer Firefighter LOSAP 07.23	\$21,223.00
Core Logic	Reimbursement of Tax Overpayment 06.23	\$2,837.74
DeLage Financial Solutions	Monthly Lease for Blueprint Copier 07.23	\$248.00
Delta Air Compressors, Inc	Service/Repair to Air Compressor Unit 06.23	\$1,184.27
Dwight Kennedy	Village Prosecutor 06.28.23	\$250.00
EconoSigns	High Intensity Prismatic Red Post Reflectors (6) 06.23	\$186.00
Electronix Systems	Digital Monitoring Fee 07.01.23-09.30.23	\$78.00
Fleury Risk Management	Volunteer Coverage 06.23	\$21.30
Forchelli Deegan Terrana	Balance of Tax Certiorari Settlement-10 &18 Middle Neck Rd 2020-2023	\$1,165.49
Home Depot	Pots/Plants/Gloves; Supplies for Salt Shed Cover 06.23	\$396.49
ICC Development Solutions	Municity Saas System-Phase 6 After Go Live 06.23	\$3,360.00
Leventhal, Mullaney & Blinkoff, LLP	Monthly Retainer: BOT; BZA; Justice Court-07.23	\$6,875.00
Logic Web Media	Editing of Village Website 06.23	\$447.00
Mario Fischetti Landscaping	Plants for Islands 06.23	\$320.00
MGR Reporting, Inc	Service & Transcript- BOT Mtg/Public Hearing 05.01.23	\$599.50
Brian Meyerson	Village Prosecutor 06.28.23	\$250.00

Nassau County Magistrate's Associa	Annual Membership Dues -Reisman & Pieper 06.23	\$100.00
NYS Magistrate's Association	Annual Membership Dues -Reisman & Pieper 06.23	\$110.00
Office of the State Comptroller	Justice Court Fines & Fees 05.23	\$3,094.00
Onsolve, LLC	Code Red Renewal 07.23	\$3,307.50
Optimum	Optimum Services for Village 07.23	\$159.89
P3 Cost Analysts	Telecom Savings 05.23 & 06.23	\$45.80
Pitney Bowes	Quarterly Lease of Postal Meter 04.18.23-07.17.23	\$240.45
Port Washington Fire Department Ir	oc 1st Half 2023 Fire & EMS Contract 07.223	\$178,703.00
PSEGLI	Electric Service 07.23	\$984.60
Ready Refresh	Water Supply 06.23	\$181.06
Salerno Brokerage Corp.	Renewal of Insurance Policies 07.23	\$75,938.64
Seery Systems Group, Inc.	Storage of Boxes 07.01.23-09.30.23	\$630.63
Skinnon & Faber	Audited Financial Statement Prep Bill #1 06.23	\$2,100.00
Sourcepass	ESP Remote Support for June 2023	\$1,603.40
Staples	Office Supplies 06.23	\$785.14
TGI	Quarterly Fee for Copies 03.15.23-06.14.23	\$94.54
The Art of Landscaping	Tree Permit (19) & Landscape Plan (4) Approval 06.23	\$1,850.00
Trius	Parts for Sweeper 06.23	\$725.00

*CHECKS TO BE ISSUED

\$126,307.73 \$316,713.34

TOTAL ABSTRACT

\$443,021.07

To the Treasurer of the above Village:

The above listed claims have been presented to the Board of Trustees of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimant the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereun	to set my hand as Mayor	of the above Village to	nis 10th day of July	, 2023.
	Ma	yor Brian Herrington		

VILLAGE OF

FLOWER HILL

ARCHITECTURAL REVIEW COMMITTEE June 26, 2023

RETURNING APPLICATION

1045 Northern Boulevard - New You Plastic Surgery

Comments: Previously approved application

- 1. Proposed change of color on the front facing and side facing wall signs from previously approved black sign panel to a dark blue was approved.
- 2. The change of color on the canopy entrance sign was not approved. It was suggested that the sign letters be cut into the existing black facia panel.

Approved with condition - to BOT

NEW APPLICATIONS

PA2023-289 - 96 Hemlock Road - Additions and Alterations

Comments:

- 1. Increase roof overhangs.
- 2. Add pilasters at wall for the portico.
- 3. Window and gable roof over the portico to be larger to be in better proportion with the front facade.
- 4. On the box-bay windows on the front elevation, carry the same width fascia as at the wall and add more detail to the flat panel design.
- 5. On the center section of the rear elevation, adjust the window composition to create a taller fascia board over the window grouping. Add more panels in the flat panel design; suggest two more horizontal lines.

Approved with conditions—to BOT

PA2023-306 - 55 Woodhill Lane - Interior and Exterior Alterations

Comments:

- 1. Check that egress windows comply with Code. Any change in size will affect the elevations.
- 2. Suggest that the new portico extend forward about 4 feet so the column on the left side is clear of the lower roof. Narrow the spacing between the columns so that columns can be added at the wall of the house.
- 3. Stone to be changed from a small ledgestone to larger stones; 'squares and recs'.
- 4. Eliminate the roof under the portico roof and provide a wall design that combines the entry doors with the window above.
- 5. Adjust the windows and/or roof of the portico to provide a wider fascia board above the high window.
- 6. Clarify the siding material and color, It should be the same on all sides of the home.
- 7. Provide a new exterior railing design for the deck that is Code compliant.
- 8. All windows shall be of a compatible style.

Not Approved - return to next ARC meeting on July 24, 2023

<u>End</u>

Manhasset Women's Coalition Against Breast Cancer PO Box 1007 Manhasset, NY 11030

June 6, 2023

Board of Trustees Village of Flower Hill 1 Bonnie Heights Road Manhasset, NY 11030

Dear Sirs and Madams,

I am writing on behalf of the Manhasset Women's Coalition Against Breast Cancer. We are requesting permission to run our 24th annual 5k race through the streets of your villages on October 1, 2023 between 9:30am and 10:30am. We have added all villages including the Town of North Hempstead, Village of Plandome Heights, Village of Plandome, Villages of Plandome Manor and Village of Flower Hill as additional insured on our Certificate of Liability Insurance. In addition, we will be securing the proper permits and permission from the Nassau County Police and the Park Commission.

The race will start at Plandome Road and Memorial Drive go up Plandome Road to Plandome Court South, to Plandome Court, to Heights Road, to Brookside Road, to Stonytown Road, to Rockywood Road, to Woodedge Road, To Pinewood and Mason Drive, to Nassau Avenue, to Onderdonk Road and finishing on Andrew Street.

Thank you for your consideration in this matter. If you have any questions or need any additional information, please feel free to contact me at 516-547-0863 or Theresa.m.mccabe@gmail.com. You may also forward any correspondence to my home address at 812 Hunt Lane Manhasset, NY 11030.

Thank you for your help in this matter. We are lo	ooking forward to another successful race
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Regards,

Theresa McCabe

MCWCABC Run/walk Committee Chair

2023 MWCABC 5k Run/Walk

Route:

Start on Plandome Road/Memorial Drive

Continue up Plandome Road

Right onto Plandome Court South

Right onto Plandome Court

Left onto Heights Road

Left onto Brookside Road

Right onto Stonytown Road

Right onto Rockwood Road

Right onto Woodedge Road (turns into Mason Drive)

Right onto Nassau Avenue

Left onto Onderdonk Road

Right onto Andrew Street to Finish