

## **AGENDA**

### **VILLAGE OF FLOWER HILL BOARD OF TRUSTEES Monday, October 2, 2023 – 7:30PM PUBLIC HEARING/ REGULAR MEETING**

<https://www.youtube.com/channel/UCMPc74pOdNLktDh6L37W9Wg>

#### **Pledge of Allegiance**

#### **Public Hearing**

1. Continued Hearing - Proposed Local Law K – 2023 “Amend Ch. 158-5 “Noise”
2. Continued Landmark Designation Hearing: Elderfields Preserve

#### **Public Comment**

#### **Old Business**

#### **New Business**

Flower Hill Women's Club request to use park, waive fee

#### **Approval of Minutes**

September 12, 2023 Regular Meeting, Public Hearing

#### **Treasurer's Report**

Motion to approve claims

#### **Building Superintendent's Report**

No Sept. ARC

#### **Engineer's Report**

#### **Public Works Superintendent Report**

#### **Administrator's Report**

NYCOM update – Amend procurement policy

#### **Attorney's Report**

#### **Mayor's Report**

#### **Trustee's Report**

#### **Old Business**

#### **New Business**

Next Meeting: Regular Meeting & Public Hearing– Monday, November 6, 2023 at 7:30 PM

**Proposed Local Law K – 2023**

**Amend 158-5 "Noise Standards by replacing subsections B & C as follows:**

**158-5 Noise standards.**

**A.**

No person shall create, emit or issue, nor cause or suffer to be created, emitted or issued, any noises or sounds on property from which such noises or sounds may be heard on the property of another, as may unreasonably annoy, disturb or otherwise disrupt the quiet, comfort or repose of persons in any dwelling, or place of temporary or permanent residence within the village. The violation hereof shall constitute a nuisance.

**B.**

No person shall operate, use, cause or permit to be operated or used any sound-reproduction device ~~in any public place~~ in such a manner that the sound emanating therefrom creates unreasonable noise across a real property boundary. Furthermore, the use of any sound reproduction device that produces noise across a real property boundary during any of the following hours is hereby prohibited:

**[1]**

On Monday through Thursday (other than legal holidays) before 8:00 a.m. or after 10:00 p.m.

**[2]**

On Friday (other than legal holidays) before 8:00 a.m. or after 11:00 p.m.

**[3]**

On Saturdays and those Sundays followed immediately by a legal holiday, and legal holidays followed immediately by a weekend, before 10:00 a.m. or after 11:00 p.m.

**[4]**

On Sundays not followed immediately by a legal holiday, and legal holidays followed immediately by a weekday, before 10:00 a.m. or after 10:00 p.m.

**C.**

**Standards in determining unreasonable noise.**

No person shall make, continue or cause or permit to be made, verbally or mechanically, any unreasonable noise. An "unreasonable noise" shall mean any excessive or unusually loud sound or any sound which either annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of a reasonable person of normal sensitivities or which causes medically serious injury to animal life or damage to property or business. Standards to be considered in determining whether unreasonable noise exists in a particular situation include the following:

**A.**

The volume of the noise.

**B.**

The intensity of the noise.

**C.**

Whether the nature of the noise is usual or unusual in the context of ordinary human experience.

D.

Whether the origin of the noise is natural or unnatural in the context of ordinary human experience.

E.

The volume and intensity of the background noise, if any.

F.

The proximity of the noise to residential sleeping facilities.

G.

The nature and the zoning district of the area from within which the noise emanates.

H.

The time of day or night the noise occurs.

I.

The time duration of the noise.

J.

Whether the sound source is temporary.

K.

Whether the noise is continuous or impulsive.

L.

The presence of discrete tones.

M.

Whether the noise is in excess of the decibel levels as set forth within this chapter, provided another standard, under this section, is also utilized.

FEE \$50 PER  
HOUR  
WEEKDAYS ONLY  
NO LATER THAN  
6 PM

USE OF FACILITIES FORM  
Inc. Village of Flower Hill

Guidelines for submission of application are as follows:

1. Review the enclosed Inc. Village of Flower Hill Municipality Policy on Use of Village Facilities.
2. Review the Insurance Requirements for using Municipal Facilities, and forward to your insurance carrier for issuance of required certificates. NOTE: The Municipal Board reserves the right to require alternative liability limits when applicable.
3. Complete Application – do not leave any blanks.

Today's Date: 9/15/23

Date(s) & Times Requested: October 14th, 3:30/4PM to set up until 8:30 PM

Facility Requested: Flower Hill Village Park

Name of Organization: The Women's Club of Flower Hill

If not an organization, name of Individual: \_\_\_\_\_

Nature of Event: Concert at the Park

Will Admission be Charged? TBD

Will Food be served? Food Truck

Group Size: TBA

Person in Charge: Antonietta Marzi

Address: 9 Pinetree Lane, Manhasset NY 11030

Phone #: 516 205-6034

Special Request: Lawn & stage, including electric

The undersigned, an officer of the Organization requesting use of the Inc. Village of Flower Hill's facilities, or the individual requesting use of the Inc. Village of Flower Hill's facilities, guarantees observance of all regulations governing use of facilities of the Inc. Village of Flower Hill, payment of any charges incurred and states that the organization agrees to indemnify and save harmless the Inc. Village of Flower Hill and the Municipal Board, employees and volunteers against any and all claims for damages or injury to persons or property that may be occasioned by, or arise from, the use of such facilities.

Signed CD Marzi  
Title WCofH President  
Address 9 Pinetree Ln

Print Name Antonietta Marzi  
Date 9/15/23  
Phone 516 205 6034

Administrator's Approval \_\_\_\_\_

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/14/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Bradley &amp; Parker, Inc. C/L</b> <b>320 South Service Road</b> <b>Melville, NY 11747</b> <b>631 981-7600</b>	CONTACT NAME: <b>Christine Davis-Macari</b>	
	PHONE (A/C, No, Ext): <b>631 981-7600</b>	FAX (A/C, No): <b>16319817681</b>
	E-MAIL ADDRESS: <b>cdavismacari@bradley-parker.com</b>	
INSURED <b>Womens Club of Flower Hill</b> <b>PO Box 597</b> <b>Manhasset, NY 11030</b>	INSURER(S) AFFORDING COVERAGE	
	INSURER A: <b>Hartford Fire Insurance Co.</b>	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		NAIC #

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		12SBMBB8414	01/30/2023	01/30/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$


DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event Date: Oct. 14, 2023

Village of Flower Hill is included as Additional Insured under the General Liability where required by written contract.

## CERTIFICATE HOLDER

## CANCELLATION

<b>Village of Flower Hill-</b> <b>1 Bonnie Heights Rd</b> <b>Manhasset, NY 11030</b>	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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# Women's Club of Flower Hill

September 19, 2023

**President**

*Antonietta Manzi*

**Vice President**

*Deanna Durso*

**Treasurer**

*Lena Tanzi*

**Recording Secretary**

*Dina Petrakis*

**Corresponding Secretary**

*Kim Mancini*

**Board of Directors**

*Maureen Smith*

*Karen Barnes*

*Margie Suga*

*Nancy Paganucci*

*Adriana Ferazzoli*

*Maria Seremetis*

*Emily Dimakopoulos*

The Village of Flower Hill  
1 Bonnie Heights Rd.  
Manhasset, NY 11030

To Mayor Randall Rosenbaum and Board of Trustees:

The Women's Club of Flower Hill would like to request the use of Flower Hill Park for our upcoming events in September 2023- June 2024. In the past, the permit fees for park usage were waived for the Club. We are requesting the same for this upcoming year.

Some of our upcoming WCoFH events include but are not limited to:

10/14/23 - Concert on the Lawn - We are requesting the use of the stage and the electric for the live band.

12/3/23 - Christmas Tree and Menorah Tree Lighting in conjunction with Light the Night. (rain dates the following weeks on a Sunday)

3/24 - Easter Egg Hunt Children's Event

The WCoFH will provide the Certificate of Insurance to adhere to the Village's insurance policy requirements.

We thank you for taking our request into consideration. We would also like to extend a welcome to anyone at Village Hall who would like to attend our events this year!

Sincerely,

Antonietta Manzi, President  
Deanna Durso, Vice President

**REGULAR MEETING/ PUBLIC HEARING  
OF THE BOARD OF TRUSTEES  
Tuesday, September 12, 2023**

A public hearing and regular monthly meeting of the Board of Trustees was held on September 12, 2023. The meeting was called to order at 7:33 PM by Mayor Rosenbaum with the following in attendance:

Randall Rosenbaum	Mayor
Frank Genese	Deputy Mayor
Gary Lewandowski	Trustee
Clare Dorfman	Trustee
Max Frankel	Trustee
AJ Smith	Trustee
Steven Leventhal	Acting Village Attorney
Ronnie Shatzkamer	Village Administrator
Suzanne Tangredi	Village Treasurer
Rich Falcones	Public Works Superintendent

Resident Linda Schwartz led the assembly in the Pledge of Allegiance. There were eight members of the public present.

**Public Hearing**

On motion of Mayor Rosenbaum, second by Trustee Smith, and unanimously approved, the Board entered into the Public Hearing portion of the meeting. The first hearing was to consider Proposed Local Law K of the Year 2023, "Amending section 158-5, "Noise". The Mayor presented the proposed law. There was discussion among the Board with a question about the wording of subsection B. Mayor Rosenbaum, second by Trustee Lewandowski, the Board moved to adjourn the hearing to October 2, 2023.

The next hearing was a continuation from the previous month, to consider landmark status for the Elderfields Preserve. Attorney Kevin Walsh from Nassau County appeared on behalf of the Preserve. The County has prepared its final draft and is awaiting review by the Village Attorney. The deadline for both parties to have a final document is September 25, 2023.

There was a question about the transferability of the property by resident Joe Levin, 10 Oaktree Lane. On motion of Mayor Rosenbaum, second by Trustee Frankel, the Board moved to adjourn the hearing to October 2, 2023.

**RESOLUTION NO. 43 – September 12, 2023  
RESOLUTION DECLARING LANDMARK STATUS**

The following resolution was offered by Mayor Rosenbaum, second by Trustee Smith:  
BE IT RESOLVED that the Frederick M. Eastman Carriage House located at 7 West Shore Road, Roslyn, NY 11576, S-6, B-076, L-50, has been designated a landmark within the Village of Flower Hill as per Section 143 of the Village Code.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Smith	Aye
Trustee Dorfman	Aye
Trustee Frankel	Aye

Deputy Mayor Genese           Aye  
Mayor Rosenbaum           Aye

On motion of Mayor Rosenbaum, second by Trustee Dorfman, the Board voted to close the public hearing portion of the meeting at 7:55 pm.

*See the transcript for further detail.*

### **Regular Meeting**

#### **Public Comment**

Joe Levin, 10 Oaktree Lane, questioned the status of the hospital's plan for the properties purchased on his street. Mayor Rosenbaum told him the Village has not been notified of any plans and once we are notified, we will inform the residents.

Arthur Behar, 31 Knolls Lane, asked about whether the carting company is recycling as he saw garbage being dumped on top of recycling in the truck. The Village will check the contract to see if a surprise inspection of premises can be performed.

#### **Approval of Minutes**

On motion of Mayor Rosenbaum, seconded by Deputy Mayor Genese, the minutes of the August 7, 2023 Regular Meeting/Public Hearing were approved by all those who attended the meeting.

#### **Treasurer's Report**

The monthly claims, were unanimously approved on motion of Mayor Rosenbaum, seconded by Trustee Genese, Trustee Frankel abstained from the claim for The Art of Landscaping.

#### **Building Inspector's Report**

Ms. Shatzkamer gave the Architectural Review Committee's meeting report for August 28, 2023. The Committee recommended approval as submitted for 6 The Spur for exterior alterations, 33 Birchdale for a roof over exterior cellar stairs and 24 Birchdale for first and second story additions. Recommended for approval with conditions was 40 Hewlett Lane for interior and exterior alterations. No action was taken for 72 Knollwood to reconstruct residence with additions.

On motion of Mayor Rosenbaum, second by Trustee Frankel, the Board approved the recommendations of the committee. Trustee Lewandowski recused from the vote.

#### **Public Works Superintendent's Report**

Mr. Falcones reported that the punch list items on the 2023 road work contract were completed. A new speed hump had been installed on Ridge Drive East. The Village has received new park benches as part of the NY State SAM grant program.

#### **Administrator's Report**

On motion of Mayor Rosenbaum, second by Deputy Mayor Genese, the Board approved the attendance of Ronnie Shatzkamer and Suzanne Tangredi at the NYCOM Fall Training School and Rich Falcones for the NYCOM Public Works School.

**RESOLUTION NO. 44 – September 12, 2023**



### **A RESOLUTION AUTHORIZING AN APPLICATION FOR A JCAP GRANT**

The following resolution was officered by Trustee Smith, second by Deputy Mayor Genese:  
**BE IT RESOLVED**, The Board of the Village of Flower Hill authorizes the Village of Flower Hill Village Court to apply for a JCAP grant in the 2023-24 grant cycle up to \$60,000.00. The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Smith	Aye
Trustee Dorfman	Aye
Trustee Frankel	Aye
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

### **Mayor's Report**

Mayor Rosenbaum reported that the Town of North Hempstead is hosting a STOP event on Saturday, September 30 at North Hempstead Beach Park. The Village is applying for a Justice Court grant for the repair of the air conditioning in the Board Room which will be done shortly. All the existing stop lines have been repainted. The new garden on Middle Neck Road at Greenway is complete. He reminded residents that this is the time to check hurricane preparedness by checking generators and battery supplies. Thanks to Mitchell Schwartz for installing the new Village Historical Gallery. A reminder that the ban on gas powered leaf blowers will expire on September 15.

### **Trustee's Report**

Trustee Lewandowski reported that there will be a Shed the Meds event on October 2 at 802 West Shore Rd.

### **New Business**

On motion of Trustee Frankel, second by Deputy Mayor Genese, the Board unanimously approved a modification to the engagement contract for Firefly Admin Inc. on behalf of the Port Washington Fire Dept. LOSAP Joint Sponsoring Board, increasing the term of the contract to three years which will result in a cost savings to the members.

### **RESOLUTION NO. 45 – September 12, 2023**

#### **RESOLUTION PURSUANT TO 2019-A OF THE NEW YORK UNIFORM JUSTICE COURT ACT**

The following resolution was offered by Deputy Mayor Genese, second by Trustee Lewandowski:

**WHEREAS**, Village Justices are required to annually provide the Court records and dockets to the respective auditing board in accord with Uniform Justice Court Act section 2019-a ("UJCA") with such records to be then examined or audited with the fact of the same being entered in the minutes of the board's proceedings, and

**WHEREAS**, the Village Justice of the Inc. Village of Flower Hill has provided such records to the Board of Trustees of the Village, and

**WHEREAS**, the records and dockets have been duly examined,

**NOW, THEREFORE, IT IS RESOLVED**, that the fines collected have been turned over to the proper officials of the Village as required by law, and it is further,

**RESOLVED**, that a copy of the examination report and a copy of the within resolution shall be transmitted by the Village Clerk/Administrator to Joan Casazza, Internal Control Liaison, NYS Office of Court Administration, 2500 Pond View, Suite LL01, Castleton-on-Hudson, NY

12033.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Smith	Aye
Trustee Dorfman	Aye
Trustee Frankel	Aye
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

**Executive Session**

On motion of Mayor Rosenbaum, seconded by Deputy Mayor Genese, the Board moved to go into executive session to discuss a personnel matter. No action was taken.

On motion of Mayor Rosenbaum, seconded by Trustee Lewandowski , the Board moved to close the executive session and the meeting at 8:47 pm.

Respectfully submitted,  
Ronnie Shatzkamer  
Village Administrator

**INC VILLAGE OF FLOWER HILL**  
**TREASURER'S REPORT**  
**BALANCE FOR OCTOBER 2023**

DATE PREPARED BY TREASURER -09/28/2023

<b>FNBLI-GENERAL FUND</b>	<b>CHECKING-1447</b>	<b>\$1,067,518.27</b>
<b>FNBLI-TRUST &amp; AGENCY</b>	<b>CHECKING-1454</b>	<b>\$529,219.94</b>
<b>FNBLI - CAPITAL RESERVE</b>	<b>SAVINGS - 0288</b>	<b>\$100,352.49</b>
<b>FNBLI-GENERAL FUND INVESTMENT</b>	<b>INVESTMENT</b>	<b>\$877,743.87</b>
<b>NYCLASS INVESTMENT FUND</b>	<b>INVESTMENT</b>	<b>\$627,097.57</b>
<b>FNBLI - JUSTICE</b>	<b>CHECKING</b>	<b>\$1,750.00</b>
<b>FNBLI - ACTING JUSTICE</b>	<b>CHECKING</b>	<b>\$6,401.00</b>
<b>MONTHLY RECEIPT DEPOSITS</b>		<b>\$103,228.96</b>
<b>MONTHLY TAX DEPOSITS</b>		<b>\$8,886.18</b>
<b>MONTHLY EXPENDITURES</b>		<b>\$443,027.53</b>

**ABSTRACT OF AUDITED VOUCHERS**  
**VILLAGE OF FLOWER HILL, COUNTY OF NASSAU, NEW YORK**  
**GENERAL FUND**  
**OCTOBER 2023**

ABSTRACT #4

Date of Audit -Tuesday, October 2, 2023

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

<u>Name of Claimant</u>	<u>Description of Claim</u>	<u>Amount</u>
*Lawman Enterprises	Code Enforcement Services 09.09.23-09.22.23	\$1,251.25
*Metropolitan Life Insurance Comp	Dental Coverage for Employees 09.23	\$716.82
*New York State Insurance Fund	Workman's Comp Policy 09.23	\$2,168.76
*NYS Employees' Health Insurance	Health Insurance for Employees 09.23	\$26,540.57
*Visa	Gas for Trucks; Supplies for Office 09.23	\$259.67
Aero Operating, LLC	Monthly Trash Removal-09.23	\$69,737.09
Big Valley Nursery & Garden	Belts for Ride on Mowers 09.23	\$411.96
Davis Vision	Vision Care for Employees 10.23	\$53.88
Dynaire Service Corp.	Trip/Labor to Diagnose A/C Problem 08.23	\$479.00
Electronix Systems	Quarterly Digital Monitoring Fee 10.01.23-12.31.23	\$78.00
First Citizens Bank & Trust Co.	Lease for Copier 10.23	\$221.55
Goldman Brothers Inc.	Boots for Kevin-Highway Dept. 09.23	\$169.99
Granite Telecommunications	Bundling of Phone Services 09.23	\$133.48
Mario Fischetti Nursery	Top Soil 09.23	\$68.00
MGR Reporting	Transcripts for	\$1,158.00
Minuteman Press	Justice Court Envelopes 09.23	\$134.19
Nassau County Magistrates Associati	Village Law Night-Reisman & Pieper to Attend 10.23	\$160.00
National Grid	Gas Service 09.23	\$114.30
Northern Tool/Capital One Trade Cred	Annual Membership Fee 09.23	\$39.99
NYS Association of City & Village Cle	Annual Membership Dues-Shatzkamer & Tangredi 09.23	\$100.00
Office of the State Comptroller	Justice Court Fines & Fees 08.23	\$11.00
P3 Cost Analysts	Telecom Savings 09.23	\$22.90
Pitney Bowes	Quarterly Lease of Postal Meter 10.23	\$240.45
PSEGLI	Electric for Village Park 10.23	\$38.44
PW Fire Dept Inc.	2nd Half Fire & EMS Service Contract 10.23	\$175,512.00
Salerno Brokerage Corp.	NYS DOT Surety Bond Renewal 10.23	\$100.00
S.W.M.A-Town of N. Hempstead	Dumping Fees for August 2023	\$2,460.62
Ronnie Shatzkamer	Reimbursement for NYCOM/Mileage & Tolls 09.23	\$1,425.99
Sourcepass	Monthly remote Support for September 2023	\$1,515.25
Staples Contract & Commercial	Office Supplies 09.23	\$184.45
Suzanne Tangredi	Reimbursement for NYCOM/Mileage & Tolls 09.23	\$1,413.13
Verizon	High Speed Internet 09.23	\$108.99

**\*CHECKS TO BE ISSUED**

**\$30,937.07**  
**\$256,092.65**

**TOTAL ABSTRACT**

**\$287,029.72**

To the Treasurer of the above Village:

The above listed claims have been presented to the Board of Trustees of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimant the amount allowed upon his claim appearing opposite his name.

**RESOLUTION ESTABLISHING PROCUREMENT POLICY AND PROCEDURES**  
**(rev; 10/2/23)**

**Whereas** Section 104-b of the General Municipal Law of the State of New York requires competitive bidding compliance for purchase contracts in the amount of \$20,000.00 or more and public works contracts in the amount of \$35,000 or more; and

**Whereas**, Section 104-b of the General Municipal Law of the State of New York requires that goods and services obtained by municipalities which are not subject to competitive bidding are still required to be procured in a manner assuring the prudent and economical use of public moneys in the best interest of the taxpayer in order to obtain the goods and services with a maximum of quality at the lowest possible cost under the circumstances and to guard against favoritism, improvidence, fraud and corruption, and

**Whereas**, the statute further requires that municipalities adopt policies governing goods and services not required to be obtained through competitive bidding, shall adhere to the following minimum requirements:

<b>Estimated Cost of Purchase Contract</b>	<b>Method</b>
\$500 - \$4,999	2 Verbal Quotes
\$5,000 - \$9,999	3 Written Quotes
\$10,000 - \$19,999	RFP

<b>Estimated Cost of Public Works Contract</b>	<b>Method</b>
\$500 - \$4,999	2 Verbal Quotes
\$5,000 - \$9,999	3 Written Quotes
\$10,000 - \$34,999	RFP

**Whereas**, the persons responsible for purchasing shall be the Board of Trustees based upon the information and recommendation from the specific departmental employees supervising each purchase or project as the same may be appropriate;

**Whereas**, whether proposals are received verbally or in writing the Village shall be provided with such documentation as it deems necessary, verbal quotes shall be documented by email confirmation, search engine comparison or some other means. All quotes shall be attached to the claim form along with the shipping label or proof of receipt.

**Whereas**, if the Village does award a contract to ~~another~~ than the lowest responsible bidder the Village shall prepare documentation setting forth the reasons for its determination; and

**Whereas**, the Board shall annually review these policies and procedures.