

**TENTATIVE AGENDA**

**VILLAGE OF FLOWER HILL BOARD OF TRUSTEES  
Tuesday, September 12, 2023 – 7:30PM  
PUBLIC HEARING/ REGULAR  
MEETING**

<https://www.youtube.com/channel/UCMPc74pOdNLktDh6L37W9Wg>

**Pledge of Allegiance**

**Public Hearing**

1. Proposed Local Law K – 2023 “Amend Ch. 158-5 “Noise”
2. Continued Landmark Designation Hearing: Elderfields Preserve
3. Continued Landmark Designation Hearing: 7 West Shore Road

**Public Comment**

**Approval of Minutes**

August 7, 2023 Regular Meeting, Public Hearing

**Treasurer’s Report**

Motion to approve claims

**Building Superintendent’s Report**

ARC 8/28/23

**Engineer’s Report**

**Public Works Superintendent Report**

**Administrator’s Report**

1. Approval of attendance: Fall Training School: R. Shatzkamer & S. Tangredi 9/18-22; Public Works School: R. Falcones 10/16-18
2. Approve application for JCAP grant

**Attorney’s Report**

**Mayor’s Report**

**Trustee’s Report**

**Old Business**

Award planning study RFP

**New Business**

1. Approve Firefly LOSAP agreement for PWFD
2. Annual Court Audit resolution

Next Meeting: Regular Meeting & Public Hearing– Monday, October 2,, 2023 at 7:30 PM

**Proposed Local Law K – 2023**

**Amend 158-5 “Noise Standards by replacing subsections B & C as follows:**

**158-5 Noise standards.**

**A.**

No person shall create, emit or issue, nor cause or suffer to be created, emitted or issued, any noises or sounds on property from which such noises or sounds may be heard on the property of another, as may unreasonably annoy, disturb or otherwise disrupt the quiet, comfort or repose of persons in any dwelling, or place of temporary or permanent residence within the village. The violation hereof shall constitute a nuisance.

**B.**

No person shall operate, use, cause or permit to be operated or used any sound-reproduction device in any public place in such a manner that the sound emanating therefrom creates unreasonable noise across a real property boundary. Furthermore, the use of any sound reproduction device that produces noise across a real property boundary during any of the following hours is hereby prohibited:

**[1]**

On Monday through Thursday (other than legal holidays) before 8:00 a.m. or after 10:00 p.m.

**[2]**

On Friday (other than legal holidays) before 8:00 a.m. or after 11:00 p.m.

**[3]**

On Saturdays and those Sundays followed immediately by a legal holiday, and legal holidays followed immediately by a weekend, before 10:00 a.m. or after 11:00 p.m.

**[4]**

On Sundays not followed immediately by a legal holiday, and legal holidays followed immediately by a weekday, before 10:00 a.m. or after 10:00 p.m.

**C.**

**Standards in determining unreasonable noise.**

No person shall make, continue or cause or permit to be made, verbally or mechanically, any unreasonable noise. An "unreasonable noise" shall mean any excessive or unusually loud sound or any sound which either annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of a reasonable person of normal sensitivities or which causes medically serious injury to animal life or damage to property or business. Standards to be considered in determining whether unreasonable noise exists in a particular situation include the following:

**A.**

The volume of the noise.

**B.**

The intensity of the noise.

**C.**

Whether the nature of the noise is usual or unusual in the context of ordinary human experience.

D.

Whether the origin of the noise is natural or unnatural in the context of ordinary human experience.

E.

The volume and intensity of the background noise, if any.

F.

The proximity of the noise to residential sleeping facilities.

G.

The nature and the zoning district of the area from within which the noise emanates.

H.

The time of day or night the noise occurs.

I.

The time duration of the noise.

J.

Whether the sound source is temporary.

K.

Whether the noise is continuous or impulsive.

L.

The presence of discrete tones.

M.

Whether the noise is in excess of the decibel levels as set forth within this chapter, provided another standard, under this section, is also utilized.

**REGULAR MEETING/ PUBLIC HEARING  
OF THE BOARD OF TRUSTEES  
Monday, August 7, 2023**

A public hearing and regular monthly meeting of the Board of Trustees was held on August 7, 2023. The meeting was called to order at 7:31 PM by Mayor Rosenbaum with the following in attendance:

Randall Rosenbaum	Mayor
Gary Lewandowski	Trustee
Frank Genese	Trustee
Mary Jo Collins	Trustee
Clare Dorfman	Trustee
Max Frankel	Trustee
AJ Smith	Trustee
Jeff Blinkoff	Village Attorney
Ronnie Shatzkamer	Village Administrator
Suzanne Tangredi	Village Treasurer
Peter Albinski	Building Superintendent
Rich Falcones	Public Works Superintendent
Heather Lanci	Building Dept. Specialist
Rhoda Becker	Landmark Commissioner
Mitchell Schwartz	Landmark Commissioner

Trustee Dorfman led the assembly in the Pledge of Allegiance. There were four members of the public present.

**Public Hearing**

On motion of Mayor Rosenbaum, second by Trustee Smith, and unanimously approved, the Board entered into the Public Hearing portion of the meeting. The first hearing was to consider Local Law J – 2023, stop sign on Chanticleare Drive at the intersection with Drake Lane. The Mayor presented the proposed law. There was discussion among the Board and resident Erin Scott of Drake Lane.

**RESOLUTION NO. 41 – August 7, 2023  
RESOLUTION ENACTING LOCAL LAW 10 OF 2023**

The following resolution was offered by Trustee Dorfman, second by Trustee Frankel:

**WHEREAS**, the Board of Trustees has determined that it is in the best interests of the Village to adopt Proposed Local Law J– 2023 “A Local Law amending 227-8, 227-29, Schedule V, “Vehicles and Traffic”, “Stop intersections” as follows:

Stop sign on Chanticleare Drive, Direction of travel Northbound, At intersection of Drake Lane

this resolution hereby enacts proposed Local Law J – 2023 as Local Law 10 – 2023, and **WHEREAS**, the Board of Trustees has determined that it is the lead agency for the purposes of the State Environmental Quality Review Act, (“SEQRA”), and has further determined that the consideration of the within Local Law is a Type II Action requiring no further action under SEQRA;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Trustee hereby adopts Local Law 10 of the year 2023.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Smith	Aye
Trustee Dorfman	Aye
Trustee Collins	Aye
Trustee Frankel	Aye
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

The next hearing was a continuation from the previous month, to consider landmark status for the Elderfields Preserve. Attorney Kevin Walsh from Nassau County appeared on behalf of the Preserve. The Chief of the County Real Property Division would not accept the agreement between the County and Village regarding preservation of the property in lieu of landmark status until he had reviewed it and gotten approval from the Legislature. On motion of Mayor Rosenbaum, second by Deputy Mayor Genese, the Board moved to adjourn the hearing to September 12, 2023.

The final hearing was to consider landmark status for 7 West Shore Road, Roslyn 11756, also known as The Frederick M. Eastman Carriage House, S-6, B-076, L-50. On motion of Mayor Rosenbaum, second by Deputy Mayor Genese, the hearing was adjourned to September 12, 2023 to allow for a site visit by the Trustees.

On motion of Mayor Rosenbaum, second by Trustee Smith, the Board voted to close the public hearing portion of the meeting at 7:52 pm.

*See the transcript for further detail.*

### **Regular Meeting**

#### **Approval of Minutes**

On motion of Trustee Dorfman, seconded by Trustee Collins, the minutes of the July 10, 2023 Regular Meeting/Public Hearing were approved by all those who attended the meeting.

#### **Treasurer's Report**

The monthly claims, were unanimously approved on motion of Mayor Rosenbaum, seconded by Deputy Mayor Genese, Trustee Frankel abstained from the claim from The Art of Landscaping.

#### **Building Inspector's Report**

Mr. Albinski reported on the Architectural Review Committee's meeting of July 31, 2023. The Committee recommended approval with conditions for 3 Wood Valley for a one story addition, porch and siding; 116 Country Club Drive for interior and exterior alterations; and 335 Stonytown Road for an attached garage. No action was taken for interior and exterior alterations at 55 Woodhill Lane.

On motion of Mayor Rosenbaum, second by Trustee Frankel, the Board approved the recommendations of the committee. Trustee Lewandowski recused from the vote.

### **Public Works Superintendent's Report**

Mr. Falcones reported that the work by Stasi General Contracting on the 2023 road work contract was completed and Village Engineer Steve Lawniczac is working on the punch list. Nassau County has completed the drainage work on Middle Neck Road which appears to be satisfactory.

### **Administrator's Report**

Ms. Shatzkamer reported that the uploading of building files to Laserfiche is proceeding smoothly and thanked Mitchell Schwartz, who is interning with the Village this summer, for his assistance.

### **Mayor's Report**

Mayor Rosenbaum reported that the repaving of Northern Blvd. by the State DOT is approaching Flower Hill and he hopes to be able to inform residents of the actual dates of work in the Village. He reminded residents to call 911 if they are disturbed by solicitors who have not been licensed by the Village and to contact Village Hall to be placed on the "Do Not Solicit" list and receive no soliciting stickers for their doors. The speed radar sign will be moved to Stonytown Road as soon as the part for its repair arrives.

### **Trustee's Report**

Trustee Collins attended the Town's Take Back the Night event and reported on the information she received there.

### **New Business**

Ms. Shatzkamer will follow up with the appraisal services for quotes and further information.

### **RESOLUTION NO. 42 – August 7, 2023 RESOLUTION ENACTING LOCAL LAW 10 OF 2023**

The following resolution was offered by Trustee Dorfman, second by Trustee Frankel:

**BE IT RESOLVED**, that Proposed Local Law K of the Year 2023, "Amending section 158-5, "Noise", has been introduced; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees hold public hearings on said proposed Local Law at 7:30 p.m. on Tuesday, September 12, 2023 and

**BE IT FURTHER RESOLVED**, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least three days prior thereto.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Smith	Aye
Trustee Dorfman	Aye
Trustee Collins	Aye
Trustee Frankel	Aye
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

An application for a front yard decorative fence was made by Mr. & Mrs. Parziale of 7 Maple Drive. After discussion, it appears that the fence is a property line barrier and is not within the purview of the Board of Trustees. The application was referred to the Building Superintendent for submission to the Zoning Board for a variance.

On motion of Mayor Rosenbaum, seconded by Deputy Mayor Genese, the Board moved to close the meeting at 8:29 pm.

Respectfully submitted,  
Ronnie Shatzkamer  
Village Administrator

**INC VILLAGE OF FLOWER HILL**

**TREASURER'S REPORT**

**BALANCE FOR SEPTEMBER 2023**

DATE PREPARED BY TREASURER -09/01/2023

<b>FNBLI-GENERAL FUND</b>	<b>CHECKING-1447</b>	<b>\$1,381,111.32</b>
<b>FNBLI-TRUST &amp; AGENCY</b>	<b>CHECKING-1454</b>	<b>\$511,944.94</b>
<b>FNBLI - CAPITAL RESERVE</b>	<b>SAVINGS - 0288</b>	<b>\$100,352.49</b>
<b>FNBLI-GENERAL FUND INVESTMENT</b>	<b>INVESTMENT</b>	<b>\$877,743.87</b>
<b>NYCLASS INVESTMENT FUND</b>	<b>INVESTMENT</b>	<b>\$624,683.54</b>
<b>FNBLI - JUSTICE</b>	<b>CHECKING</b>	<b>\$400.00</b>
<b>FNBLI - ACTING JUSTICE</b>	<b>CHECKING</b>	<b>\$6,591.00</b>
<b>MONTHLY RECEIPT DEPOSITS</b>		<b>\$82,468.35</b>
<b>MONTHLY TAX DEPOSITS</b>		<b>\$37,884.01</b>
<b>MONTHLY EXPENDITURES</b>		<b>\$274,134.93</b>



**ABSTRACT OF AUDITED VOUCHERS**  
**VILLAGE OF FLOWER HILL, COUNTY OF NASSAU, NEW YORK**  
**GENERAL FUND**  
**SEPTEMBER 2023**

ABSTRACT #3

Date of Audit -Tuesday, September 12, 2023  
(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

<u>Name of Claimant</u>	<u>Description of Claim</u>	<u>Amount</u>
*Granite	Bundling of Phone Services 07.23	\$126.48
*Home Depot	Sakrete; Supplies for Highway Dept 07.23	\$270.74
*James Lapina	P/T Help for Highway Dept 08.23	\$180.00
*Lawman Enterprises	Code Enforcement Services 07.29.23-08.11.23	\$2,047.50
*Maidenbaum Property Tax Group	2022-2023 Scar Decisions	\$695.13
*Maura Site Services	Repair to Sweeper 07.23	\$595.00
*New York Fire Service Inc.	Annual Service Contract & Monitoring 07.23	\$2,910.00
*New York State Insurance Fund	Audit Premium Adjustment 08.23	\$306.76
*NYS Employees' Health Insurance	Health Insurance for Employees 08.23	\$26,540.57
*PSEGLI	Electric Service 07.23	\$1,388.62
*PSEGLI	Electric Service for Park 08.23	\$12.96
*Alexander Robson	P/T Help for Highway Dept 08.23	\$528.00
*Visa	Staff Lunch Meeting; Supplies for Trustees; Supplies for Highway D	\$279.78
*Wex Bank	Exxon Mobil Gas for Vehicles 07.23	\$1,022.21
*Windstream Enterprises	Phones/Service for Village 08.23	\$641.93
*Aero Operating, LLC	Monthly Trash Removal- August 2023	\$69,737.09
*Davis Vision	Vision Insurance for employees 08.23	\$53.88
*First Citizens Bank & Trust Co.	Monthly Lease for Copier 09.23	\$221.55
*Lawman Enterprises	Code Enforcement Services 08.22.23-08.26.23	\$1,121.25
*Metropolitan Life Insurance Comp	Dental Benefits for Employees 08.23	\$716.82
*National Grid	Gas Service 08.23	\$105.44
*P3 Cost Analysts	Telecom Savings 08.23	\$22.90
*Verizon	High Speed Internet Service 08.23	\$108.99
Alper's Hardware	Paint for Stop Lines 08.23	\$31.97
Atlantic Salt	Salt Delivery for Winter 08.23	\$4,425.52
Automotive Unlimited	Battery for International Truck; Hydraulic Oil 07.23/08.23	\$252.76
Belsun Outdoors	Benches for Park 08.23	\$2,622.36
Big Valley Nursery, Inc.	Bee Killer 08.23	\$27.96
D&B Engineers and Architects	2023 Annual Storm Water Report & Compliance Program 08.23	\$3,900.00
DeLage Landen Financial Services	Monthly Lease for Blueprint Copier 08.23	\$248.00
Dwight Kennedy	Village Prosecutor 08.23.23	\$250.00
EconoSigns	Signs/Posts for Village Streets 08.23	\$1,442.32
Firefly	GASB 73 for PW Fire Dept 07.23	\$1,000.00
General Code	Code Supplement #69 08.23	\$1,913.00
Global Industrial	Benches for Park 08.23	\$2,726.74
Global Montello	Diesel Supply 08.23	\$1,044.60
Elmer Guzman	Replacement of NYSLRS Check#4201 Overpayment	\$9.31
Hicks Nurseries	Plants for Country Club Triangle/Middle Neck Rd 07.23/08.23	\$490.40
ICC CDS, LLC	Building Permit Files/Data Processing/Upload Services 08.23	\$8,115.95
Lawman Enterprises	Code Enforcement Services 08.26.23-09.08.23	\$2,193.75
Leventhal, Mullaney & Blinkoff, LLP	Monthly Retainer: BOT, BZA, Justice Court 09.23	\$6,875.00
Brian Meyerson	Village Prosecutor 08.23.23	\$250.00
MGR Reporting	Attendance/Transcripts- BOT Mtg/Public Hearings 06.05.23 & 08.07.23	\$660.00
NCVOA	98th Testimonial Dinner-Mayor & 2 Trustees to attend 09.14.23	\$300.00
Old Dominion Brush	Brushes for Sweeper 08.23	\$1,027.17

Optimum	Optimum Services for the Village 09.23	\$153.92
PW Exempt Fireman's Benevolent As	Foreign Fire Tax 2023	\$17,290.63
PSEGLI	Electric Service for Village 08.23	\$1,402.89
PSEGLI	Electric Service for Village Park 08.23	\$20.33
PSEGLI	Electric Service for Village Street Light 09.23	\$12.96
Purchase Power	Addition of Monies to Postal Meter 08.23	\$352.00
Rason Materials	Blacktop for Streets 08.23	\$920.68
Ready Refresh	Water Supply 08.23	\$191.06
Roslyn Fire Co.	Foreign Fire Tax 2023	\$14,056.48
Roslyn Highlands Fire Company	2nd Half of 2023 Fire Contract	\$92,878.00
Salerno Brokerage Corp.	Addition of Gator to Insurance Policy 08.23	\$76.00
SHL Engineering, P.C.	2023 P&D Contract; Middle Neck Rd Survey; General engineering 06.23	\$18,481.30
Skinnon & Faber, CPAs, PC	Audited Financial Statement Prep Bill #2 & 3 07.23/08.23	\$7,450.00
Skinnon & Faber, CPAs, PC	Annual examination of Justice Court FY 06.2022-05.2023	\$950.00
Sourcepass	ESP Remote Support 08.23	\$1,624.25
Staples	Supplies for Office 08.23	\$688.81
Stasi General Contracting	Req.#1-Payment & Drainage Contract 2023	\$178,595.68
S.W.M.A.-Town of N. Hempstead	Dumping Fees 08.23	\$848.29
T-Mobile	Phones/Service for Village Employees 08.23	\$16.54
The Art of Landscaping	Tree Permit/Replants (24)& Landscape Plan (3) Approval 08.23	\$1,500.00
Trius	Repair to Tymco 08.23	\$750.00
Volunteer Exempt Firefighter's Benev	Foreign Fire Tax 2023	\$16,923.77
Wex Bank	Exxon/Mobil Gas for Vehicles 08.23	\$184.74

**\*CHECKS TO BE ISSUED**

**\$109,633.60**

**\$395,175.14**

**TOTAL ABSTRACT**

**\$504,808.74**

To the Treasurer of the above Village:

The above listed claims have been presented to the Board of Trustees of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimant the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayor of the above Village this 12th day of September, 2023.

\_\_\_\_\_  
Mayor Randall Rosenbaum

**Resolution No. \_\_\_\_ – September 12, 2023**

**A RESOLUTION AUTHORIZING AN APPLICATION FOR A JCAP GRANT**

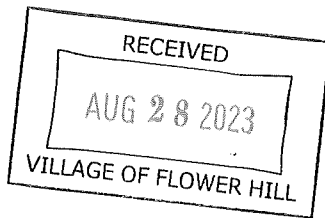
The following resolution was officered by \_\_\_\_, second by \_\_\_\_

**BE IT RESOLVED**, The Board of the Village of Flower Hill authorizes the Village of Flower Hill Village Court to apply for a JCAP grant in the 2023-24 grant cycle up to \$60,000.00.

NEW YORK STATE  
UNIFIED COURT SYSTEM



Hon. Joseph A. Zayas, J.S.C.  
Chief Administrative Judge



August 25, 2023

Executive Office:  
Office of Court Administration  
25 Beaver Street  
New York, N.Y. 10004  
(212) 428-2100

Queens Chambers:  
Queens County Supreme Court  
125-01 Queens Boulevard  
Kew Gardens, N.Y. 11415  
(212) 428-2100

Mayor Brian Herrington  
Village of Flower Hill  
1 Bonnie Heights Road  
Manhasset, NY 11030

Dear Mayor Herrington:

Section 2019-a of the Uniform Justice Court Act requires that village justices annually provide their court records and dockets to their respective village auditing board, and that such records then be examined, and that fact be entered into the minutes of the board's proceedings.

The Unified Court System's Internal Audit Services office is responsible for monitoring town and village board compliance with Section 2019-a. Accordingly, I am requesting you provide a copy of the audit of your local court's records for fiscal year ending in 2023 and a copy of your board resolution acknowledging the required examination was conducted. Please email the report and resolution to [tvauditcompliance@nycourts.gov](mailto:tvauditcompliance@nycourts.gov) or mail to Daniel Johnson, Chief Internal Auditor, NYS Unified Court System, 185 Jordan Road, Suite 1, Troy, NY 12180. Please respond by October 31, 2023.

If you have any questions, please contact Joan Casazza at (518) 238-4303 or at the email listed above. Thank you for your cooperation.

Very truly yours,

A handwritten signature in black ink, appearing to be "DJ" or similar initials.

/smw

c: Daniel Johnson, CPA  
Joan Casazza, CIA

**RESOLUTION NO. \_\_\_\_ – September 12, 2023**  
**RESOLUTION PURSUANT TO 2019-A OF THE NEW YORK UNIFORM JUSTICE COURT**  
**ACT**

The following resolution was offered by \_\_\_\_, second by \_\_\_\_:

**WHEREAS**, Village Justices are required to annually provide the Court records and dockets to the respective auditing board in accord with Uniform Justice Court Act section 2019-a (“UJCA”) with such records to be then examined or audited with the fact of the same being entered in the minutes of the board’s proceedings, and

**WHEREAS**, the Village Justice of the Inc. Village of Flower Hill has provided such records to the Board of Trustees of the Village, and

**WHEREAS**, the records and dockets have been duly examined,

**NOW, THEREFORE, IT IS RESOLVED**, that the fines collected have been turned over to the proper officials of the Village as required by law, and it is further,

**RESOLVED**, that a copy of the examination report and a copy of the within resolution shall be transmitted by the Village Clerk/Administrator to Joan Casazza, Internal Control Liaison, NYS Office of Court Administration, 2500 Pond View, Suite LL01, Castleton-on-Hudson, NY 12033.